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ZONAL TRAINING INSTITUTE: EAST ZONE

आंचलिक प्रशिक्षण संस्थान (पूर्वी क्षेत्र)

EMPLOYEES' PROVIDENT FUND ORGANISATION

कर्मचारी भविष्य निधि संगठन

(A Unit of National Academy for Training & Research in Social Security)

(सामाजिक सुरक्षा में प्रशिक्षण और अनुसंधान के लिए राष्ट्रीय अकादमी की इकाई)

(श्रम मंत्रालय :: भारत सरकार) : (Ministry of Labour & Employment, Govt. of India)

7, लू सून सरनी, तेरीटी बाज़ार : 7, Lu-Sun Sarani, Terry Bazar.

नई सी.आई.टी रोड, कोलकाता - 700 073 : New, C.I.T., Road, Kolkata - 700 073

Ref: EPFO/ZTI-EZ/294/Deputation/Vol.III/ 2841

Date: 16.03.2015

To

The Regional Provident Fund Commissioner – in – Charge.

Guwahati, Patna, Ranchi, Kolkata, Jalpaiguri & Bhubaneswar.

Subject: Filling up post of Group – 'C' on deputation basis in Zonal Training Institute, East Zone – reg.

Sir,

This is to inform that one post in the cadre of SSA/Sr.SSA (Gr.C) is going to fall vacant in the month of August, 2015. The anticipated vacancy is proposed to be filled up on deputation basis in the Zonal Training Institute, East Zone, Kolkata.

The eligibility condition, number of post vacant etc. are as follows:

Sl. No.	Name of the Post & Pay Scale	No. of Post for which applications are called for	Educational Qualification	Service Condition
1.	Social Security Assistants/ Sr. Social Security Assistants. Pay Scale Rs. 5200-20200 with GP Rs. 2400/-/ Rs.9300-34800 with GP Rs. 4200/-	01	Essential: Degree from a recognized university or equivalent. Desirable: Having work experience/ expertise in computer.	Officials of EPFO holding analogous post on regular basis with 5 years regular service in the grade and possessing the essential qualification. Applicants having experience in Administrative Wing would be preferred.

The conditions of deputation will, however, be governed by the instructions issued by the Department of the Personnel & Training as applicable to the Central Government Department/ Autonomous Bodies, etc as well as EPFO. The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment shall ordinarily not exceed 3 (three) years subject to further extension depending on administrative exigencies and as per rules.

Contd. to P/2

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It is requested to kindly circulate the information as the anticipated vacancy and deputation above post the staff members working in the Regional and Sub-Regional Offices under the jurisdiction of your Region and a copy of this circular may also be displayed in the Notice Board of the respective offices under intimation to this Office.

Application in the proforma enclosed herewith may be procured from the willing and eligible candidates and the same be sent in respect of the candidates of both the Regional and Sub-Regional Offices, through proper channel, in order to consider his/her name for the said post at Zonal Training Institute, East Zone alongwith the copies of last five years ACR/APAR, Integrity Certificate & Vigilance Clearance Certificate.

The application should be sent by name to the **Regional Provident Fund Commissioner – I, Zonal Training Institute, East Zone, 7, Lu Hsun Sarani, Territy Bazar, Kolkata – 700073 latest by 30.04.2015.**

Please acknowledge the receipt.

(Issued as per the direction of NATRSS vide Letter No. 7(8)2009/ZTI/EZ/Pt./4302 dated 29.01.2010)

Yours faithfully,

Encl: As above.

Sd/-

(C. S. Sanjay Misra)

Regional Provident Fund Commissioner – I
Zonal Training Institute, East Zone

Copy to:

1. The Director, NATRSS with reference to the Letter No. 7(8)2009/ZTI/EZ/Pt./4302 dated 29.01.2010.
2. ACC (WB/JH/NER, BR/UP & OR/AP) – for kind information.
3. Regional Provident Fund Commissioner (HRM), EPFO, Head Office, New Delhi.
4. ✓ RPFC (NDC), Head Office, New Delhi with the request to post the above circular on the website.
5. Dy. Director (Vigilance), East Zone – for kind information.
6. RPFC – II/OIC of all SROs under the jurisdiction of ZTI, East Zone.

Handwritten signature and date
20/1/2015



Handwritten signature

(Alamash Ali)

Regional Provident Fund Commissioner – II
Zonal Training Institute, East Zone

PROFORMA FOR APPLICATION

- 1. Post applied for :
- 2. Name and Address in Block Letters :
- 3. Date of Birth (In Christian Era) :
- 4. Educational Qualification :
- 5. Details of employment in chronological Order (enclose a separate sheet, duly authenticated by your signature, if the space is insufficient) :

Office/Institute/Organisation	Post held	From	To	Scale of pay and last Basic Pay	Nature of Duties

- 6. Present Basic Pay, and Total emoluments :
Per month now drawn
- 7. Additional information, if any, which you :
Would like to mention in support of your Suitability for the post. Enclose a separate Sheet, if the space is insufficient
- 8. Whether belong to SC/ST/OBC :
- 9. Number of documents enclosed :
(indicate in a separate list)

Signature of the Candidate

Date:.....

Address.....

Countersigned (Employer)

Certified that the particulars of the Officer have been verified and found to be correct.

2. It is certified that no disciplinary proceedings are pending/ contemplated against the officer. The Integrity of the Officer is also certified copies ACR..... years are enclosed.

(Signature of Cadre Controlling Authority)
Head of the Department with Stamps