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कर्मचारी भविष्य निधि संगठन
(श्रम मंत्रालय भारत सरकार)

Employees' Provident Fund Organisation
(Ministry of Labour, Govt. Of India)

मुख्य कार्यालय / Head Office

भविष्य निधि भवन, 14-भीकाजी कामा प्लेस, नई दिल्ली-110066
Bhavishya Nidhi Bhawan, 14- Bhikaji Cama Place, New Delhi - 110066

No. HRM-1/A-11(2)/2013

Dated: 11 JUL 2014

OFFICE MEMORANDUM

Subject: Filling up of the post of Additional Central Provident Fund Commissioner (Information Services) on deputation in Employees' Provident Fund Organisation, Head Office, New Delhi.

Applications are invited from the eligible candidates to fill up the post of Additional Central Provident Fund Commissioner (Information Services) in Employees' Provident Fund Organisation, on deputation basis as per the details given below:

Sl. No.	Name of the post	Scale of pay	Place of posting	No. of posts
1.	Additional Central Provident Fund Commissioner (Information Services)	Rs. 37400-67000 with Grade Pay- 8700 in Pay Band -4	New Delhi, Head Office	01 (One)

Eligibility conditions for Additional Central Provident Fund Commissioner (Information services):-

Officers of the Employees' Provident Fund Organisation/ Central Government/ State Government :

(a) (i) Holding analogous post on regular basis in the parent cadre or department;

OR

(ii) With two (02) years' regular service in posts in the pay scale of Rs.15600-39100 with Grade pay Rs.7600/- in PB-3 or equivalent in the parent cadre or department; Or

(iii) With six years regular service in posts in the pay scale of Rs.15600-39100 with Grade pay Rs.6600/- in PB-3 and

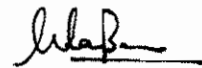
- (b) Possessing experience in setting up and Management of large Information Systems.

Desirable:

**Familiarity with Client Server architecture/ expert System/
Internet Architecture and emerging technologies.**

Terms of deputation in the Employees' Provident Fund Organisation

The maximum age limit for appointment by deputation shall not be exceeding 56 years as on the closing date of receipt of applications. The deputation will be governed as per the instructions issued by the Department of Personnel & Training as applicable to Central Government Department/Organizations. The tenure of deputation will be initially for a period of three (03) years. The willing and eligible officers may forward the application neatly typed in the proforma given below through proper channel by **25th August, 2014** by name to **Shri Uday Baxi, Regional Provident Fund Commissioner (HRM) , Bhavishya Nidhi Bhawan, 14 Bhikaiji Cama Place, New Delhi-110066**. Applications which are not received through proper channel and received after stipulated period will not be considered. However, willing and eligible officers may sent advance copy of their applications so as to reach the same on or before due date. The application should be accompanied with copies of ACRs duly attested for the preceding five years and Vigilance Clearance/ integrity certificate. It is to be noted that mere possession of the qualification does not entitle a candidate for appointment for the aforementioned post. The Employees' Provident Fund Organisation reserves the right to reject any application without specifying any reason.



(UDAY BAXI)

Regional P.F.COMMISSIONER-I (HRM)

TO

1. All Chief Secretaries of all State Government/ Union Territories.
2. The Secretary, Ministry of Information & Broadcasting, Govt. of India, New Delhi.

3. The Secretary, Department of Personnel & Training, Govt. of India, New Delhi.
4. The Secretary, Ministry of Communication, Patel Chowk, Sanchar Bhawan, New Delhi-110001.
5. The Secretary, Central Board of Excise & Customs, Department of Revenue, Ministry of Finance, Room No.131, North Block New Delhi.
6. The Secretary, Central Board of Direct Taxes, Department of Revenue, Ministry of Finance, Room No.154- A, North Block, New Delhi.
7. The Director General, National Informatics Centre, CGO Complex, A Block, Lodhi Road, New Delhi.
8. The Chairman, Telecom Commission-cum Secretary, Sanchar Bhawan, New Delhi.
9. The Director General, Defence Research & Development, South Block, New Delhi.
10. The Secretary, Department of Electronics, Electronic Niketan, 6, CGO Complex, New Delhi.
11. The Director, Ministry of Statistics Organisation, Sardar Patel Bhawan, Sansad Marg, New Delhi.
12. Director General, Central Statistical Organisation, Sardar Patel Bhawan, Sansad Marg, New Delhi.
13. The Registrar General, Census, Mansingh Road, New Delhi.
14. The Chairman, Railway Board, Rail Bhawan, New Delhi.
15. The Secretary, Dept. of Science & Technology, Technology Bhawan, New Mehrauli Road, New Delhi.
16. The Director General Defence Scientific Information & Documentation Centre, Metacalfe House, Timarpur, New Delhi.
17. The Secretary, Planning Commission, Yojana Bhawan, Parliament Street, New Delhi-110001.
18. The Secretary, Ministry of Labour & Employment, Shram Shakti Bhawan, New Delhi.

Copy to:-

1. All Zonal Addl. CPFCs.
2. All Regional Provident Fund Commissioners.
3. All Officers-in-Charge of Sub-Regional Offices.
4. RPFC (ASD) in Headquarters for necessary action.
5. Additional CPFCs (IS), Head Office for information.
6. Assistant Director (OL) for Hindi version of the same.
7. RPFC, NDC for web upload.



(Paritosh Kumar)
Regional Provident Fund Commissioner -II(HRM-I)

PROFORMA FOR APPLICATION

1.	Post applied for					
2.	Name and address in Block Letters					
3.	Date of Birth (In Christian Era)					
4.	Educational Qualifications					
5.	Whether educational and other qualification required for the post are satisfied (If any qualification has been treated as equivalent to the one prescribed in the rules, state the Authority for the same)					
6.	Details of employment in chronological order. (Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient)					
	Office/ Organization	Post held (Regular)	From	To	Pay Band and Grade Pay	Period of experience
7.	Present Grade Pay, total emoluments per month now drawn					
8.	Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is insufficient.					
9.	Whether belong to SC/ST/OBC					
10.	Number of documents enclosed. Indicate in a separate list.					

Signature of the Candidate
Telephone No.

Date: _____ Address _____

CERTIFICATE

1. Certified that the particular of the officer has been verified and found to be correct.
2. It is certified that no disciplinary proceedings are pending/contemplated against the officer. The Integrity of the officer is also certified. Copies of ACR _____ years are enclosed.

(Signature of Cadre Controlling Authority/
Head of the Department with Stamp)
Telephone No.