



कर्मचारी भविष्य निधि संगठन Employees Provident Fund Organisation

(श्रम एवं रोजगार मंत्रालय, भारत सरकार)

(Ministry of Labour & Employment, Govt. of India)

क्षेत्रीय कार्यालय, अमर कॉम्प्लेक्स, हिजुगुरी, तिनसुकिया (असम)

Regional Office, Amar Complex, Hijuguri, Tinsukia (Assam)

ई मेल- ro.tinsukia@epfindia.gov.in



सत्यमेव जयते

क्रमांक: आरओ/टीएसके/ बेकार सामान/2024/ 8

दिनांक: 25/04/2024

विषय: ईपीएफओ, क्षेत्रीय कार्यालय, तिनसुकिया - 786125 में पुराने फिक्स्चर और फर्नीचर, बिजली के सामान, बेकार कागज और कंप्यूटर बाह्य उपकरणों के निपटान के लिए निविदा आमंत्रण।

क्षेत्रीय कार्यालय, ईपीएफओ, तिनसुकिया पुराने फिक्स्चर और फर्नीचर, बिजली के सामान, स्टील टेबल के बेकार कागज, कुर्सियों, सीलिंग फैन, ट्यूब लाइट फिटिंग और ई-कचरा वस्तुओं को "जैसा है जहां है आधार" पर मुहरबंद निविदा के माध्यम से निपटान करने का इरादा रखता है और वे सामान इस सूचना के संलग्नक-1 में सूचीबद्ध है। व्यापार में रुचि रखने वाले पक्ष दिनांक 29.04.2024 से 03.05.2024 के दौरान किसी भी कार्य दिवस में प्रातः 11.00 बजे से अपराह्न 4 बजे के बीच उपरोक्त वस्तुओं का निरीक्षण कर सकते हैं।

पुराने फिक्स्चर और फर्नीचर, बिजली के सामान, बेकार कागज खरीदने में रुचि रखने वाली पार्टियाँ संलग्न मूल्य बोली (निविदा) प्रपत्र (अनुलग्नक - II) में अपना उच्चतम प्रस्ताव उल्लेख करते हुए दिनांक 10.05.2024 को अपराह्न 4 बजे तक, एक सीलबंद लिफाफे पर क्षेत्रीय भविष्य निधि आयुक्त-II को संबोधित करते हुए इसे कर्मचारी भविष्य निधि संगठन, क्षेत्रीय कार्यालय, हिजुगुरी, तिनसुकिया - 786125 को जमा करानी हैं।

निविदाकर्ता को निविदा दस्तावेज़ में दिए गए नियमों और शर्तों को ध्यान से पढ़ना चाहिए और दर उल्लेख करने से पहले साइट पर रखी गई सामग्रियों की स्थिति से स्वयं को संतुष्ट कर लें। निर्धारित तिथि एवं समय के अन्दर प्राप्त निविदा दिनांक 10.05.2024 को अपराह्न 05.00 बजे खोली जायेगी। बोलीदाताओं के प्रतिनिधि निविदा खोलने के समय उपस्थित होने के लिए स्वतंत्र हैं।

निविदा वाले सीलबंद लिफाफे के शीर्ष पर "पुराने उपकरण और फर्नीचर, बिजली के सामान, बेकार कागज के लिए कोटेशन" लिखा होना चाहिए।

क्षेत्रीय भविष्य निधि आयुक्त - II, ईपीएफओ, तिनसुकिया के पास बिना कोई कारण बताए किसी भी या सभी निविदाओं को स्वीकार करने या निरस्त करने का अधिकार सुरक्षित है। उपरोक्त का निर्णय सभी पर बाध्यकारी होगा। निविदाएं इच्छुक निविदाकारों की उपस्थिति में निर्धारित कार्यक्रम के अनुसार खोली जाएंगी

संलग्न : निविदा दस्तावेज़

25/04/24
(राहुल वर्मा)

क्षेत्रीय भविष्य निधि आयुक्त-II/प्रभारी अधिकारी

सेवा में,

क्षेत्रीय भविष्य निधि आयुक्त-आई, एनडीसी

.... इस अनुरोध के साथ कि इस निविदा सूचना को ईपीएफओ वेबसाइट पर प्रकाशित की जाए।



कर्मचारी भविष्य निधि संगठन
(सरकार भारत, मंत्रालय रोजगार एवं श्रम)
Employees Provident Fund Organisation
(Ministry of Labour & Employment, Govt. of India)
क्षेत्रीय कार्यालय, अमर कॉम्प्लेक्स, हिजुगुरी तिनसुकिया - 786125
Regional Office, Amar Complex, Hijuguri, Tinsukia - 786125 (Assam)
फोन नम्बर 0374 : Phone No / - .2337493
ईमेल / Email Id- ro.tinsukia@epfindia.gov.in



No. RO/TSK/Waste Items/2024/ 8

Date : 25.04.2024

Sub: Quotation called for disposal of old fixture and furniture, electrical items, waste paper and computers peripherals in EPFO, Regional Office, Tinsukia – 786125

The Regional Office, EPFO, Tinsukia intends to dispose off old fixture and furniture, electrical items, waste paper of Steel Tables, Chairs, Ceiling fans, Tube light fittings and e-waste items THROUGH SEALED TENDER on "AS IS WHERE AS BASIS" as per the items listed out in Annexure – I of this notice. Interested parties who are in the trade can inspect the above items on any working day **between 11.00 A.m. and 04.00 P.m. from 29/04/2024 to 03/5/2024.**

Parties interested to purchase the old fixture and furniture, electrical items, waste paper may quote their highest offer in the enclosed Price bid (quotation) Performa (Annexure – II) and submit the same in a sealed cover addressed to the **Regional Provident Fund Commissioner – II, Employees' P. F. Organization, Regional Office, Hijuguri, Tinsukia – 786125 Assam latest by 04.00 P.m. on 10/05/2024.**

The tendered should read carefully the terms and conditions given in the tender document and satisfy himself /herself on the condition of the materials stacked at the site before quoting the rate. The tender received within the stipulated date and time will be opened at **05.00 p.m. on 10/05/2024.** The representatives of the bidders are free to present at the time of opening of the tenders.

The sealed cover containing the Tender shall be super scribed on the top as "Quotation for the old fixture and furniture, electrical items, waste paper".

The Regional Provident Fund Commissioner – II, EPFO, Tinsukia reserves the right to accept or reject any or all the tenders without assigning any reason thereof. The decision of the above will be binding on all. The tenders shall be opened as per schedule in the presence of intending tenderers on the schedule date and time.

(RAHUL VARMA) 

Regional Provident Fund Commissioner – II/OIC

Encl: Tender notice.

To,

The Regional Provident Fund Commissioner – I, NDC – with a request to publish the tender Notice in EPFO Website

THE SALE WILL BE GOVERNED BY THE FOLLOWING TERMS AND CONDITIONS:

1. There will be one lot of old fixture and furniture, electrical items and waste paper comprising of Steel Tables, chairs, Ceiling fans, Tube light fittings and e-waste old computers peripherals items etc through sealed bids and will be disposed off as is where as basis and the tendered whose offer is accepted will have to take them out from the office premises after making the payment accepted by the Employees' Provident Fund Organisation. No claim or dispute will be entertained in this regard after that.
2. Earnest money at 5% of the quoted amount in the form of Bank Draft/Pay Order drawn in favour of Regional Provident Fund Commissioner – II, EPFO, Tinsukia – 786125 payable at Tinsukia is required to be submitted along with the bid. The Tenders received without earnest money shall be summarily rejected.
3. The successful bidder will be required to deposit the amount quoted in full within two days of award of tender. The payment for the sold items will be accepted in the form of Bank Draft/Pay Order drawn in favor of Regional Provident Fund Commissioner – II, EPFO, Tinsukia – 786125 payable at Tinsukia.
4. No complaint about the quality or condition of the items will be entertained after opening of tenders. The items would be handed over to the highest successful bidder on “As is where as basis”. This office shall not be responsible for their usefulness or quality.
5. The highest successful bidder will be required to lift the item immediately after acceptance of the tender latest by 5 days falling which the EMD will be forfeited, and Rs 500/- per day will be levied as compensation after the expiry of three days.
6. The Regional Provident Fund Commissioner – II, EPFO, Tinsukia – 786125 will not pay any transportation and labour charges or any other charges for lifting the item from Regional Office, Tinsukia. The successful bidder has to bear the cost of transport themselves.
7. The EMD of the successful bidder will be retained and will be released only after the bidder clears all the materials from the site.
8. The earnest money of the firms whose bid is not accepted shall be released within 15 (fifteen) days.
9. The Regional Provident Fund Commissioner – II, EPFO, Tinsukia – 786125 reserves the right to accept or reject all or any of the quotations without assigning any reasons thereof. The decision of The Regional Provident Fund Commissioner – II, EPFO, Tinsukia – 786125 shall be final and binding on the bidder.
10. The tender documents are not transferable.
11. The list of items are indicated in Annexure – I. The amount should be quoted in the Annexure – II, and Annexure - III, IV is compulsory for all along with every bid. The bid not received in Annexure –I, II, III, IV will be summarily rejected.

12. The rate should be quoted exclusive of all taxes and duties. All statutory taxes and duties if any shall be charged extra on prevailing rates at the time of delivery over and above the rate quoted by the bidder and shall be paid by the tendered in full.
13. Tenders must submit their tender in the enclosed form only, duly signed, with the name and address written in block letters. One copy of the terms and conditions duly signed on all the pages must be enclosed along with the completed tender form.
14. The tender shall be completed filled in all respect. The incomplete in any particular manner shall be liable for rejection.
15. The bidder must not be black listed by Central/State Government, Corporations or Government undertakings. Undertaking to that effect must be submitted by the bidder.
16. The interested bidders/agencies may submit the price bid duly stamped and signed in a scaled envelop along with all relevant documents such as photocopies of registration of firm, PAN,GST undertaking etc.
17. The items once sold to the successful bidder shall not be taken back on any condition whatsoever.
18. On payment of the full quoted amount, the bidder will be issued work order in respect of the tender notice as mentioned.
19. While carrying the articles to take care that, it shall not be create nuisance in the premises of the EPFO, RO, Tinsukia.
20. Any damages caused by the workmen of the contractor to wall, ceilings, floors and fixtures, etc should be made good at the contractor's risk.
21. For further details and arranging examination of items, please contact **Sri Tapan Chandra Sonowal, Mob No- 7002673093 Caretaker of the EPFO, RO, Tinsukia.**
22. At any point of time if it is found that these conditions are violated, the following actions shall be taken against the vendor:
 - (i) The Contract will be cancelled forthwith, and the contractor will be blacklisted. Further, earnest money deposit as well as contractual amount shall also be forfeited.
 - (ii) A penalty of equivalent amount of cost of EMD and material lifted shall be levied.
 - (iii) The legal actions as per the relevant provisions of Criminal/Civil Procedure Code will be taken.
 - (iv) Any expenses if incurred by the department on legal proceeding or otherwise due to the default caused by the vendor, shall have to be borne by the vendor.

The above terms and conditions have been read by me/us and I/We shall abide by the same.

Name _____
Address _____
Mobile No. & Telephone No. _____
Signature with Seal : _____

Annexure - II

**FORMAT OF UNDERTAKING, TO BE FURNISHED ON COMPANY LETTER HEAD WITH REGARD TO
BLACKLISTING/NON-DEBARMENT, BY ORGANISATION**

To,

The Regional Provident Fund Commissioner – II
Employees' Provident Fund Organisation
Regional Office, N. E. Region
Amar Complex Building, Hijuguri
Tinsukia, Assam
PIN – 786125

Sir,

I/We hereby confirm and declare that I/We M/s _____
_____ is/are not blacklisted/De-registered/debarred by any
Government Department/Public Sector Undertaking/Private Sector/or any other agency for
which I/We have Executed/Undertaken the Works/Services during the last 15 years.

In the event of any such information pertaining to the aforesaid matter found at any
given point of time either during the course of the contract or at the bidding stage, my/our
bid/contract shall be liable for truncation/cancellation/termination without any notice at the
sole discretion of the purchaser.

Yours faithfully,

Date :

Place :

(AUTHORISED SIGNATORY SIGN WITH SEAL)

Annexure – I

FINANCIAL BID FOR PURCHASING OLD FURNITURE & FIXTURE, COMPUTER & PERIPHERALS, UPS, ETC

1. I/We quote the rates as under:

Sl. No.	QUOTATION	Amount quoted after taking into account payable GST (per kg.) (One lumpsum amount should be quoted. Breakup of each item is allowed) Attached separate sheet if required.	
	Rate for purchasing fixture & furniture, computers & peripherals, UPS, Electric items, Waste paper, etc. See in Annexure – I.		

2. I/We have thoroughly examined and understood the terms and conditions of the tender issued by the Employees' Provident Fund Organisation, Regional Office, Tinsukia
3. I/We shall be bound by the terms and conditions laid down in the tender and an undertaking to this effect are enclosed.
4. I/We agree to deposit the entire cost of items immediately.
5. I/We hereby declare that the entries made in this tender form are correct to the best of my/our knowledge.
6. I/We hereby agree to forfeit the earnest money if the contract is abandoned by me/us after the contract is awarded to me/us.

Signature of the tenderer

Date:

Place:

UNDERTAKING

I/We undertake to state that in case of violation of any terms and conditions by me/us, the Employees' Provident Fund Organisation may initiate the legal action as per the relevant provisions of Criminal/Civil Procedure Code and the cost of such legal action against me/us shall be borne by me/us.

Signature of Tenderer (s)

Address _____


DECLARATION

I/we declare, ensure and confirm that, the facility & recycling process for the old records, registers, old documents, old iron fed material, old computer items, old electrical items are in accordance with the e-Waste (Management) Rules, 2016 published by the Ministry of Environment, Forest and Climate Change, Government of India.

(AUTHORISED SIGNATORY SIGN WITH SEAL)

ANNEXURE -I
(2024)

SI No.	Particular of Stores	Quantity/Weight
01	Ceiling Fan	4
02	Printer HP 4615	1
03	Line Matrix Printer	1
04	Revolving Chair	2
05	Plastic Chair	6
06	Broken Chair	64
06-A	Broken Chair	16
07	Broken Table	9
08	Rack (Small)	1
09	Rack (Big)	1
10	CPU	2
11	Monitors	10
12	UPS battery	2
13	Table Fan	1
14	Electric Heater	2
15	Tube light Stand	Lot
16	Calculator Machine	Lot
17	Telephone receiver	4
18	Lamination machine	1
19	Treadmill	1
20	Table Tennis Board	1
21	Server Battery	15 No.s
22	WASTE PAPER	50 BAG


 क्षेत्रीय भवित्य निधि अगस्त-17-24
 Regional P F Commissioner-II
 क्षेत्रीय कार्यालय -Regional Office
 तिनसुकिया Tinsukia