



कर्मचारी भविष्य निधि संगठन

Employees Provident Fund Organization

(श्रम एवं रोजगार मंत्रालय, भारत सरकार)

Ministry of Labour & Employment, Govt. of India

क्षेत्रीय कार्यालय, निधि भवन, विद्युत मार्ग, ज्योति नगर, जयपुर - 302005

Regional Office, Nidhi Bhawan, Vidhyut Marg, Jyoti Nagar, Jaipur-302005

Website: www.epfindia.gov.in | Email: ro.jaipur@epfindia.gov.in | Tel: 0141-2740742



RJ/RAJ/Exemption/Exem-CA Panel/169

दिनांक: 02.02.2022

इच्छा की अभिव्यक्ति हेतु आमंत्रण सूचना

NOTICE INVITING EXPRESSION OF INTEREST

कर्मचारी भविष्य निधि संगठन (श्रम एवं रोजगार मंत्रालय, भारत सरकार) क्षेत्रीय कार्यालय, जयपुर (राज०), इसके क्षेत्राधिकार में अवस्थित छूटप्राप्त स्थापनाओं व उनके ट्रस्टों के पुनः अकॅक्षण (ऑडिट) हेतु चार्टर्ड एकाउंटेंट्स फर्मों से इच्छा की अभिव्यक्ति आमंत्रित करता है।

क०भ०नि०सं० क्षेत्रीय कार्यालय जयपुर से एवं वेबसाइट (www.epfindia.gov.in) पर निविदा फॉर्म की उपलब्धता की तिथि	04.02.2022 से 18.02.2022 (03:00 PM)
निविदा जमा करने की अन्तिम तिथि एवं समय	18.02.2022 अपराह्न 3.00 बजे तक
निविदा प्रस्ताव खोलने की तिथि एवं समय	21.02.2022 अपराह्न 3.00 बजे
पत्राचार हेतु पता	क्षेत्रीय भविष्य निधि आयुक्त-II (विमुक्ति) कर्मचारी भविष्य निधि संगठन, क्षेत्रीय कार्यालय, जयपुर निधि भवन, ज्योति नगर, जयपुर (राज०) 302005

Employees' Provident Fund Organisation (Ministry of Labor & Govt. of India) Regional Office, Jaipur (Raj) invites Expression of Interest for Empanelment of Chartered Accountant Firms for re-audit of books of Accounts of the Exempted establishment and their Provident Fund Trusts following under its jurisdiction.

Date of availability of Tender Form on website (www.epfindia.gov.in) and from the EPFO, Regional Office, Jaipur	04.02.2022 to 18.02.2022 (03:00 PM)
Last date and time for submission of tender.	18.02.2022 till 3.00 p.m.
Time and date of opening of tender offers.	21.02.2022 at 3.00 p.m.
Address for Communication	Regional P.F. Commissioner-II (Exemption) Employees' Provident Fund Organisation Regional Office, Jaipur Nidhi Bhawan, Jyoti Nagar Jaipur 302005

(Ravi Yadav)

Regional P.F. Commissioner-II



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Employees Provident Fund Organization

(श्रम एवं रोजगार मंत्रालय, भारत सरकार)

Ministry of Labour & Employment, Govt. of India

क्षेत्रीय कार्यालय, निधि भवन, विद्युत मार्ग, ज्योति नगर, जयपुर -302005

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RJ/RAJ/Exemption/Exem-CA Panel/170

दिनांक: 02.02.2022

Expression of Interest (EOI) for Empanelment of Chartered Accountant Firms

for Regional Office Jaipur(Rajasthan), Employee's Provident Fund Organsation (EPFO)

1. The Employee's Provident Fund Organization, India (EPFO) is an autonomous body under the Ministry of Labour and Employment, Government of India (MoLE). The main objective of the organization is to provide old age social security to the subscribers as per the provisions of EPF & MP Act, 1952 and the three schemes framed there under. For further information about EPFO, one may visit the website www.epfindia.gov.in
2. Regional office, Jaipur EPFO proposes to form a panel of Chartered Accountant Firms (10 CA Firms) for initial period of three years for carrying out the Third Party Audit/Re-Audit of books of accounts of the Exempted establishments and accounts of Provident Fund Trusts of the exempted establishments as and when required.
3. Eligibility:

Eligibility criteria:

 - (i) Applicant firms should be in existence for at least 5 years.
 - (ii) Applicant firms should have at least 3 full time partners.
 - (iii) The applicant firm should be in the panel of C&AG.
 - (iv) The Partners must be member of ICAI and should have valid full time certificate of practice issued by ICAI.
 - (v) Applicant firm must have experience of auditing accounts/handling tax matters with Govt. Organizations/PSEs.
 - (vi) Average Annual Turnover of the firm of the last three years should be at least Rs 75 Lakhs.
 - (vii) Applicant firm or its partners should not have been held guilty of any professional misconduct under Chartered Accountants Act, 1949 (as amended) during past five years or penalized under any of the tax laws by ICAI or any other statutory body.
 - (viii) Applicant firm or its partners should not be facing any investigation or enquiry by any tax authority for violation of any of the tax laws.
4. Selection Procedure:
 - (a) All the application received up to the last date shall be scrutinized by a committee appointed by the competent authority to decide the eligible firms.

Once a firm is declared as eligible then top 10 firms will be selected on the basis of points scored on different criteria. Point system will be as follows:

Point System

	Eligibility	Point
(i)	Experience of Firm	0.5 Point for every calendar year from 10 years onwards- Maximum 15 Points.
(ii)	Full time of FCA Partner	5 Points for first partner and 2.5 points from 2 nd partner onwards
(iii)	Full time of ACA Partner	3 Points each for first 5 partners and 1.5 points each for 6 th onwards
(iv)	Full time CA Employees	1 point for every CA-Maximum 20 Points
(v)	Turnover	1 Point for each lakh, above 75 lakhs

(b) EPFO, in case of necessity can add new firms in the panel.

5. Nature of Work:

The Employees' Provident Fund and Miscellaneous Provision Act, 1952 applies to establishments covered under Section 1(3) or 1(4) of the Act and whereas some covered establishments have been exempted/relaxed by competent authorities under the provision of the Act and Schemes framed thereunder and whereby such exempted/relaxed establishments are required to establish their Trust into which EPF contributions of member employees are deposited.

The empanelled CA firms will be, required to on need basis, audit the books of accounts of the exempted establishments and account of provident fund trusts of the exempted establishment. Apart from the above, the empanelled CA firms would be required to attend such other work as directed in relation to exempted establishments/provident trusts.

6. Application form:

Interested parties may apply in the application format enclosed as Annexure 'A' along with the undertaking in the format as below:

I....., the managing partners of M/s..... Chartered Accountants do hereby verify, declare and undertake:

- That the particulars given above are complete and correct and that if any of the statements made or the information so furnished in the application form is later found not correct or false or there has been suppression of material information, the Firm would stand disqualified from empanelment/allotment of work and might be liable for disciplinary action under the Chartered Accountants Act, 1949 and the regulations framed there under.
- Applicant firm or its partners should not have been held guilty of any professional misconduct under Chartered Accountants Act, 1949 (as amended) during past five years or penalized under any of the tax laws by ICAI or any other statutory body.
- Applicant firm or its partners should not be facing any investigation or enquiry by any tax authority for violation of any of the tax laws.
- That I and other Partners are in full time practice of chartered accountants.

Name & Signature of the Managing partner of the Firm with Seal

7. EOI should be superscripted as "Confidential-EOI for Empanelment of Chartered Accountant Firms."

To be submitted in a sealed envelope and addressed to:

**The Regional PF Commissioner,
Employee's Provident Fund Organization,
Regional Office, Nidhi Bhawan,
Jyoti Nagar, Jaipur (Raj.) 302005**

8. Last date for submission of EOI is 18.02.2022

(Ravi Yadav)
Regional P.F.Commissioner -II
Regional Office, Jaipur

**Application for empanelment of Chartered Accountants Firms for
Employees' Provident Fund Organisation:**

S.No.	PARTICULARS	Remarks									
1.	Name of the Chartered Accountants Firm										
2.	Registration No. (ICAI) of the Firm										
3.	Date of constitution of the Firm and Constitution Certificate of the Firm issued by the ICAI	Copy to be enclosed									
4.	Proof of empanelment of C&AG										
5.	Name of the Partners with status (FCA or ACA)										
6.	Membership No. of the Partners & Certificate of Practice	Copy to be enclosed									
7.	Complete full Address of the Head Office and the Branch with Telephone/Mobile/Fax with Email Address										
8.	Income Tax PAN of the Firm	Copy to be enclosed									
9.	No. of full time professional with the Firm <table border="1" data-bbox="251 1136 1057 1251"> <tr> <td>A.</td> <td>Full time FCA Partners</td> <td></td> </tr> <tr> <td>B.</td> <td>Full time ACA Partners</td> <td></td> </tr> <tr> <td>C.</td> <td>Full time CA employees</td> <td></td> </tr> </table>	A.	Full time FCA Partners		B.	Full time ACA Partners		C.	Full time CA employees		
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B.	Full time ACA Partners										
C.	Full time CA employees										
10.	Whether there are any Court/Arbitration or any other Legal Case/Proceedings pending against the Firm/Partner										
11.	Average Annual turnover of the Firm for last 3 years										
12.	Proof of payment of Membership fee and certificate of practice from ICAI for the year 2020-21	Copy to be enclosed									
13.	Indicate the Tax/Audit work experience in the following Sectors: <table border="1" data-bbox="251 1644 1057 1797"> <tr> <td>A.</td> <td>PSU</td> <td></td> </tr> <tr> <td>B.</td> <td>Government (Central/State)</td> <td></td> </tr> <tr> <td>C.</td> <td>Private</td> <td></td> </tr> </table>	A.	PSU		B.	Government (Central/State)		C.	Private		
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