CONCURRENT AUDIT
EMPLOYEES’ PROVIDENT FUND ORGANISATION
(MINISTRY OF LABOUR & EMPLOYMENT, Govt.)
EPFO Complex, Plot No. 23, Sector-23, Dwarka, New Delhi-110075
Phone-011-28093040   Email: concrnt.audit@epfindia.gov.in

No. : CAC/NDC/2019/Decentralization of Concurrent Audit/ 224   Date: 23-08-19

To,
All Addl. CPFC(Zones)

Sub.: Partial decentralization of the work of Concurrent Audit — Arrangement of basic infrastructure exclusively to the staff deputed at Zonal Offices for Concurrent Audit work — reg.

Sir,

Please refer to CAC’s letter of even number dated 06.06.2019 (posted at S.No. 111 under Circulars at EPFO website) on the subject cited above. As part of decentralization and capacity building, training programme has been conducted for staff from East and North Zone at ZTI, Faridabad and for staff from West and South Zone will be conducted from 28th to 30th August, 2019 at ZTI, Chennai.

In order for smooth functioning of the concurrent audit work it is requested to provide the following basic infrastructure exclusively for staff posted with Concurrent Audit, at the zonal office:

1. Personal Computer having
   a. Windows7 or above OS
   b. RAM — 4/8 GB
   c. Hard Disc — 1 TB
2. Internet connection of good quality and speed
3. External Hard Disk — 1 TB (for regular back up)
4. Good quality printer
5. Separate work station along with dedicated telephone line with STD

Further, the staff deputed at Zonal Offices shall be exclusively for the task of Concurrent Audit. Both the staff i.e. DPA and SSA engaged for the work of Concurrent Audit at ZO will be the part of Concurrent Audit (HO). They will report to ACC (Concurrent Audit) for functional purpose and for administrative purpose they will be under the ACC (Zone).

This may please be given priority.

Yours faithfully,

[Signature]
(Dr Anil O K)
Addl CPFC(Concurrent Audit)

Copy to,
ACC(HQ), Concurrent Audit, for kind information