No. IS-3(1)2019-20/BUDGET /468

Dated: 14.10.2019

To

1. Director, NATRSS
2. All Addl. Central Provident Fund Commissioners (Zone)
3. RPFC-I, ASD, Head Office

Subject: Revised Budget Estimates for the year 2019-20 -regarding.

Sir/Madam,

Please refer to this office email dated 20.03.2019 wherein Budget Estimate was allotted under delegation of power under the head “Information Technology (IT)/Computerization” for the year of 2019-20.

2. In order to determine the Revised Budget Estimates under budget head “IT/Computerization”, it is requested that a detailed statement of the expenditure incurred under the budget head “IT/Computerization” for the year of 2019-20 (up to 30.09.2019) along with the Revised Budget Estimates for the year 2019-20 with full justification for the requirements projected in respect of the offices under your jurisdiction may be forwarded in the enclosed format.

3. The above information as per the enclosed format and with full details of all the items under the relevant heads may kindly be sent by email at rc.is.hw@epfindia.gov.in latest by 20th October, 2019 positively.

{The issues with the approval of Competent Authority}

Yours faithfully,

[Signature]
Regional P.F. Commissioner-I (NDC)

Encls: As above.
**Performa for Actual Expenditure Incurred and Revised Budget Estimates for the Year 2019-20.**

<table>
<thead>
<tr>
<th>S. No.</th>
<th>Under the sub head “Normal” under the budget Head “IT/Computerisation”</th>
<th>Budget Allotted for the year 2019-20</th>
<th>Actual Expenditure for the year of 2019-20 as on 30.09.2019</th>
<th>Revised Budget Estimates for the year of 2019-20</th>
<th>Justification of Budget Required for the year of 2019-20</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Purchase, installation and deployment of computer systems, peripherals, software and related services</td>
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<tr>
<td>2.</td>
<td>Maintenance and repairs of computer systems and peripherals (including AMC) and annual support charges and renewals for software</td>
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<tr>
<td>3**</td>
<td>Outsourcing activities and engaging data entry vendors</td>
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<tr>
<td>4**</td>
<td>EDP site preparation in various offices</td>
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<tr>
<td>5**</td>
<td>Training of Staff in IT/Computerisation</td>
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<tr>
<td><strong>Total</strong></td>
<td></td>
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</tbody>
</table>

**Remarks:**
1. Justification details of Budget may be given below or on extra sheet if the space in the given column above is insufficient.
2. The RO wise data as per the format above may also be sent along with consolidated data.
** Budget for Outsourcing, Site Preparation and Training will be allocated only after separate proposal along with full justification is sent to IS Division.