No. 13/33/2019-2020/PDNASS/31

Dated: 27.09.2019

To

The Additional Central PF Commissioners/ 
The Regional PF Commissioner -I, 
Employees’ Provident Fund Organisation, 
All Zonal Offices/All Regional Offices.

Subject: Workshop for Representatives of Exempted Establishments to be held from 23rd– 24th December 2019 at PDNSS- Inviting Nominations – Regarding.

Sir,

Pandit Deendayal Upadhyaya National Academy of Social Security is conducting a two day Workshop for the Exempted Establishments from 23rd to 24th December, 2019.

The Workshop aims to familiarize the participants with the following:

- Provisions of the Act and the Schemes
- Compliance issues & challenges
- Duties and responsibilities of Exempted Establishments
- Investment pattern and best practices
- Books/Records/Returns
- Conditions of granting/cancellation of Exemption

2. The target group of the above workshop is senior level management of the Exempted Establishments. It is requested to ensure that appropriately senior officers of the exempted establishments under your jurisdiction are nominated for the above Workshop. Nominations may be sent from at least five exempted establishments from your zone, preferably the larger ones.

3. The participation fee for residential participants is Rs.5,000/- (Rupees Five thousand only) per participant including both boarding and lodging and Rs. 4,000/- (Rupees Four Thousand only) per participant for Non-Residential participants. Fee once deposited shall not be refunded after confirmations of nomination by the Academy. However, fee is refundable in case of only those nominations which are not accepted by the Academy due to any reason. There are only limited seats available. Hence, the nominations shall be accepted on “First come First Serve” basis. Nominations will be confirmed only after confirmation of receipt of fee at PDNSS. Nominations received without participation fee shall be rejected.

4. The stay arrangements will be made only for the nominated person(s) in the Hostel of the Academy on twin sharing basis from afternoon of 22.12.2019 and upto 12 Noon of 25.12.2019.

5. The nominations duly filled in the format enclosed should reach PDNSS latest by 30th November 2019 either through Fax on 011-28525987 or through e-mail at: natrss@epfindia.gov.in The Nomination Form can also be downloaded from EPFO Website from URL – www.epfindia.gov.in under the tab Office Orders/Circulars.
6. The participation fee may be paid by way of demand draft in favour of Pandit Deendayal Upadhyaya National Academy of Social Security payable at New Delhi or by direct deposit in PDNASS Bank Account in State Bank of India as per details given below:

Bank A/c details:

Name of A/c holder: Pandit Deendayal Upadhyaya National Academy of Social Security
Current A/C No: 35040297233 at SBI, CCRAS, Janak Puri, New Delhi
Branch Code No: 10651 IFSC No. SBIN0010651

For further clarification/query, you may please contact the undersigned at Phone No.011-28525993 or e-mail: natrss@epfindia.gov.in.

(This issues with the approval of the Director, PDNASS)

Enclosure: as above

Yours faithfully,

(Rakesh Sahrawat)
Regional P F Commissioner-I/Course Director
PANDEYDAYAL UPADHYAYA NATIONAL ACADEMY OF SOCIAL SECURITY

Employees' Provident Fund Organisation (Ministry of Labour & Employment, Govt. of India)

30-31, Institutional Area, Janak Puri, New Delhi-110058

Phone: 011-28520468 (After office Hours/Holidays)
Email: natr@epfindia.gov.in

NOMINATION FORM

Workshop for 'Exempted Establishment'
for Representatives of Exempted Establishments
23rd Dec – 24th Dec 2019

Name of the Sponsoring Establishment: ________________________________

PF Code No. ____________________________

Details of the Sponsored Candidate


2. Sex (Male / Female): ____________________________

3. Address of the Establishment: ________________________________

4. Designation (Present Title of your Job): _________________________

5. Telephone No: ___________________ Office: ___________________ Mobile: ______________

6. E-mail address: (i) Personal: ____________________________

   (ii) Office: ____________________________

7. Details of the Bank Draft: i) DD No. ____________________________ ii) Date: ____________________________

   iii) Amount: ____________________________ iv) Bank Name: ____________________________

8. NEFT/RTGS details:

   i) UTR No. ____________________________ ii) Date: ____________________________

   iii) Bank from which Payment made: ____________________________

9. Specific query in r/o Exempted Establishment issues: ____________________________

   (Please attach a separate sheet in case of shortage of space)

10. Availing Residential facility? Yes/No (Please tick)

    Fees for residential Rs. 5000/- per participant and Non-residential Rs. 4000/- per participant

   (Signature of Participant) ____________________________  (Signature of the Sponsoring Authority) ____________________________

   certifying the above information with stamp

Note: Participation fee deposit in favour of Pandit Deendayal Upadhyaya National Academy of Social Security,

New Delhi Current A/C No. 35040297233 at SBI CCRAS, Janak Puri, New Delhi & Branch Code No.

10651 IFSC No. SBIN0010651 or by way of Demand Draft.