To,

The Zonal ACCs/Director (PDNASS)/RPFCs in-charge,

All Zonal Office/Regional Offices/ZTI's.

Subject:- Webinar/Training on Government e-Marketplace (GeM) - Regarding.

Sir,

Provisions contained under Rule 149. Government e-Market place (GeM) of GFR 2017 lay down that Procurement of Goods and Services by Ministries or Departments will be mandatory for Goods or Services available on GeM. It has been nearly two years since GeM has been launched and it is expected that all the offices of EPFO where procurement is a routine administrative activity are on board the Government e-Marketplace (GeM).

2. It has been decided to organise webinar/training/workshop on GeM for the officers and staff of EPFO in order to create awareness and make optimum and effective utilisation of GeM Portal for our procurement related needs on the one hand and ensure compliance with the statutory provisions of the GFR on the other and is also aimed at enabling the users of the GeM Portal to overcome probable operational difficulties faced by them. The Standing Committee on Government e-Marketplace (SCoGeM) of Ministry of Labour & Employment (MOL&E) has also asked EPFO to ensure to conduct training on GeM to achieve the objectives.

3. It is in the above perspective, GeM authorities were requested to impart training to the officers and staff of EPFO as a part of our capacity building exercise to use GeM portal effectively for our procurement related needs.

4. GeM will conduct a webinar for EPFO on 18th and 19th July 2019 between 02:00 PM to 05:00 PM. Webinar Portal will open 10 minutes before the start of the session. Participants can attend the GeM webinar by joining the link shared in the instructions given below. All the offices are requested to join the webinar and the officers and staff directly dealing with GeM Portal for procurement purposes are expected to ensure their attendance in the webinar. In this regard, set of instructions received from GeM is shared hereunder:-

"Instructions:
1. To join the webinar, click https://apps.ap.collabserv.com/meetings/join?id=A8581-8464 and select 'Join as a Guest' and enter your name to continue
2. You may skip the Web player Plug-in download
3. Select 'Join Call' in the Pop-up to connect the audio
Note: If you do not have speaker & mic setup in your desktop you can join the audio bridge by using below details
   Dial: +91 44 71007171 / 9176 33 55 66
   Participant Pass code: 37915353#
   "In case of any problem while attempting to join the webinar, the participant offices can contact Shri Argha Chakraborty, Training Manager of GeM—9716543066 argha.chakraborty@intellectdesign.com"

5. Addl. CPFCs of the Zones/PDNAS are further requested to furnish a consolidated report to the Head Office in the format given below through e-mail only to rpcf.pdu@epfindia.gov.in. Please take care not to send hard copy of the report.

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Sd-
Addl. CPFC/RPFC-I

Yours faithfully,

(A. Kumar)
Regional P F Commissioner-(PDU)