No. HRD/22/2016/RR/OL-Vol-III(Pt.)

Date:- 14 SEP 2020

To,
All ACC (HQ) / ACC (Zones)
Director (PDNASS)
All Regional PF Commissioners
In-charge of the Region

Sub:- Draft Recruitment Rules for the post of Senior Translation Officer (STO) in EPFO - regarding.

Sirs/Madam,

I am directed to place the Recruitment Rules for the post of Senior Translation Officer (STO) on the website of EPFO for a period of 30 days for seeking comments of the stakeholders on the draft RR in terms of DoP&T OM No.AB-14017/61/2008-Estt.(RR) dated 13.10.2015.

In this regard, it is requested to bring the above draft RRs to the notice of the concerned officials of your jurisdiction so that they can provide comments on the RRs at the earliest through email on rc2.hrd@epfindia.gov.in.

Yours faithfully,

(Sarojani Rane)
Addl. Central PF Commissioner (HRD)

Encl: Draft RRs attached as PDF format.

Copy to:
1. RPFC (NDC) with request to upload on the website of EPFO.
GOVERNMENT OF INDIA
MINISTRY OF LABOUR AND EMPLOYMENT
(EMPLOYEES' PROVIDENT FUND ORGANISATION)

New Delhi, dated the ................... 2020

Notification

No.HRD/22/2016/RR/OL:- In exercise of the powers conferred by clause (a) of sub-section (7) of Section 5D of the Employees' Provident Funds and Miscellaneous Provisions Act, 1952 (No. 9 of 1952), and in supersession of the Employees' Provident Fund Organisation, Senior Translation Officer Recruitment Rule, 2020, except as respect things done or omitted to be done before such supersession, the Central Board hereby makes the following rules to regulating the method of recruitment to the post of Senior Translation Officer in the Employees' Provident Fund Organisation, under the Ministry of Labour and Employment, namely:-

1. Short title and commencement: (1) These Rules may be called the Employees' Provident Fund Organisation (Senior Translation Officer) Recruitment Rules, 2020

(2) They shall come into force on the date of their publication in the Official Gazette.

2. Number of posts, classification and level in the pay matrix: The number of posts, its classification and level in the pay matrix attached thereto shall be as specified in column (2) to (4) of the schedule annexed to these rules.

3. Method of recruitment, age limit and other qualifications, etc.: The method of recruitment, age-limit, qualifications and other matters relating thereto shall be as specified in columns (5) to (13) of the said schedule.

4. Disqualification: No person -

a. who has entered into or contracted a marriage with a person having a spouse living; or
b. who, having a spouse living, has entered into or contracted a marriage with any person;

shall be eligible for appointment to the said post.

Provided that the Central Board may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

5. Power to relax: Where Central Board is of the opinion that it is necessary or expedient so to do, it may, by order, and for reasons to be recorded in writing and with the prior approval of the Central Government, relax any of the provisions of these rules with respect to any class or category of persons.

6. Savings: Nothing in these rules shall affect reservations, relaxation of age-limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes, the Ex-servicemen and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.
### Schedule

<table>
<thead>
<tr>
<th>Name of Post</th>
<th>Number of post</th>
<th>Classification</th>
<th>Level in the Pay Matrix</th>
<th>Whether selection post or Non-selection post</th>
<th>Age limit for direct recruits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Senior Translation Officer</td>
<td>80* (2020)</td>
<td>Group ‘B’</td>
<td>Level-07 (Rs.44,900 1,42,400)</td>
<td>Selection post.</td>
<td>Not Applicable</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Educational and other qualifications required for direct recruits</th>
<th>Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees</th>
<th>Period of probation, if any</th>
<th>Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods.</th>
</tr>
</thead>
</table>

**In case of recruitment by promotion or deputation or absorption, grades from which promotion or deputation or absorption to be made**

- By promotion:
  - Junior Translation Officer in Level-06 (Rs.35400 - 112400) in the pay matrix with five years’ regular service in the grade.

**Note 1:** Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their senior shall also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or 2 years, whichever is less and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying or eligibility service.

**If a departmental Promotion Committee exists, what is its composition**

Departmental Promotion Committee (for considering promotion) consisting of:

1. Additional Central Provident Fund Commissioner (Human Resource) - Chairman
2. Regional Provident Fund Commissioner, Grade - I (Human Resource) - Member
3. Director (Official Language) failing which the senior most Deputy Director (Official Language) – Member

**Circumstances in which Union Public Service Commission is to be consulted in making recruitment.**

Consultation with Union Public Service Commission is not necessary
Note 2: For the purpose of computing minimum qualifying service for promotion, the service rendered on a regular basis by an officer prior to 1st January, 2016 or the date from which the revised pay structure based on the Seventh Central Pay commission recommendations has been extended, shall be deemed to be service rendered in the corresponding pay or pay scale extended based on the recommendations of the Pay Commission.

[No.____________________]

(.............................)
Central Provident Fund Commissioner and Secretary, Central Board, Employees’ Provident Fund