No. PDU/1(6)2019/E-5958

Date: 25.09.2020

To,

All the Zonal ACCs/Director (PDNASS)/RPFCs in-charge of ROs
{including RPFC-I (ASD) and RPFC-I (NDC)}.

Subject: Timely Completion of Events viz. Generation of PRC, CRAC, Payment etc.
and Adherence to the Terms & Conditions of GeM Portal - Regarding.

Sir/Madam,

An instance has come to the notice of Head Office where one of the Regional Offices
of EPFO delayed inordinately the generation of Consignee's Receipt & Acceptance Certificate
(CRAC) and payment details on GeM Portal consequent upon delivery of the product by
the seller against order of the buyer. The aforesaid buyer Regional Office failed to respond
despite incident(complaint) being raised by the seller and reminder from GeM and has thereby
deviated/violated from the terms & conditions of GeM Portal. The issue was taken up by GeM
with MoL&E and has caused embarrassment to the EPFO which could have been otherwise
avoided.

2. In this context, all Zonal Offices/Regional Offices/PDNASS/ZTIs are advised to
ensure strict adherence to the deadlines prescribed by GeM to complete various activities
such as generation of PRC, CRAC, payment details, etc. against the goods/services
procured through GeM Portal to avoid any possible embarrassing situation for the office.

3. Further, GeM Portal has a mechanism of rating buyers as well as sellers. The buyers
with good ratings have chances of getting better response and deals from prospective sellers
which is good for EPFO in general.

4. Besides, Rule 149 of GFR 2017 mandates procurements of goods and services available
on GeM Portal through GeM Portal only. Therefore, contravention of the terms and conditions
of GeM Portal on the part of buyers may invite actions from GeM causing avoidable complications.

(This issues with the approval of CPFC)

Yours faithfully,

(Animesh Mishra)

Additional Central P F Commissioner (ASD & PDU)