



कर्मचारी भविष्य निधि संगठन  
Employees Provident Fund Organisation

श्रम एवं रोजगार मंत्रालय, भारत सरकार  
MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA  
मुख्यकार्यालय/ HEAD OFFICE



एन.वी.सी.सी सेंटर, ब्लॉक-2, ग्राउंड फ्लोर- 4<sup>th</sup> फ्लोर, ईस्ट किडवई नगर, नई दिल्ली -110023  
NBCC Centre, Block-2, Ground Floor- 4<sup>th</sup> Floor, East Kidwai Nagar, New Delhi-110023  
Website: www.epfindia.gov.in, www.epfindia.nic.in

HRD-II/14(2)2023/FOUNDATION-DAY/AWARDS/1125

Date: 22 OCT 2024

To,

All Addl. Central P.F. Commissioners (HQ)/ Director (PDNASS),  
All Addl. Central P.F. Commissioners (Zones)

**Subject: Selection of Best Zonal Office in the category of Bhavishya Nidhi Awards-2024-reg.**

**Sir/Madam,**

As you are aware, the Awards for excellence in Key Performance Area are to be given on EPFO Foundation Day i.e. 15<sup>th</sup> November 2024 in the category of "Bhavishya Nidhi Award-2024 for Best Zonal Office".

2. In the process for selection for the Awards, certain data related to work areas of Zonal Offices are required.

3. In view of above, all Additional Central Provident Fund Commissioner (HQ)/Additional Central Provident Fund Commissioners in charge of zones are requested to provide the data in enclosed table (Annexure) by 28/10/2024, positively.

This may be treated as urgent.

Yours faithfully,

(Sunil Kumar Suman)

Addl. Central P.F. Commissioner (HR)

Copy to (Through EPFO Website)

1. PS to CPFC, FA & CAO, All Divisional Heads & ACCs in Head Office
2. RPFC in charge (ROs/DOs)/RPFC-I (ASD)
3. RPFC, NDC for web circulation
4. Hindi Section for Hindi Version

(Indraj Singh)

(Regional P.F. Commissioner-II (HRD-II))

S. No	Criteria	Specifications	Data Required	Remarks
1	Timely conduct of DPC (Before October) for to panel year 2024	MTS to LDC, LDC to SSA, SSA to SS, SS to EO/AO	- No of cadres for which DPC was required to be held - No of cadres for which DPC held - No of Cadres for which DPC pending	
2	Timely Grant of Promotion (Before December) for the panel year 2024		-No of cadres for which DPC conducted - No of cadres for which promotion orders issued after DPC - No of cadres for which Promotion orders not issued	
3	Timely award of MACP and screening of Central Cadres (Before December)	Gr. C non ministerial (MTS, Isolated cadres etc.), LDC, SSA, SS, AO/EO,	-No of officials eligible for MACP -No of officials granted MACP -No of officials not granted	
4	Timely finalisation of seniority (Before April)	MTS, LDC, SSA, SS		
5	Timely issue of Rotational Transfer (Before March)		-No of Staff eligible for rotational transfer -No of Staff transferred.	
6	Timely conduct of FR 56J/Rule 48 (Before each Quarter)		-No of Quarters for which FR 56J/Rule 48 done	
7	HR Court Cases Decided		-Total cases decided -total cases decided in favour -total cases decided against	
8	Contempt Cases		-No of contempt cases	
9	DARC Pending >2 Years >3 Years > 5 Years		-No of pending cases more than 2, 3 & 5 Years	
10	DARC Finalised within one year		-No of Cases finalised within one year -No of total Pending cases in April 2023.	
11	No of Regional Committee Meetings held during the Year 2023-24(With Dates)		-No of Regional Committee Meetings	
12	Any Special Effort to extend coverage to specific class/ category of establishments/ employees resulting in increase in coverage		-No of Such distinct efforts - Membership coverage secured(in thousands)	