



सत्यमेव जयते

कर्मचारी भविष्य निधि संगठन  
EMPLOYEES' PROVIDENT FUND ORGANISATION  
എംപ്ലോയീസ് പ്രോവിഡന്റ് ഫണ്ട് ഓർഗനൈസേഷൻ  
श्रम मंत्रालय, भारत सरकार

Ministry of Labour & Employment, Govt. of India  
തൊഴിൽ & എംപ്ലോയ്മെന്റ് മന്ത്രാലയം, ഭാരത സർക്കാർ  
क्षेत्रीय कार्यालय, पonnamma Chambers-1

REGIONAL OFFICE, PONNAMMA CHAMBERS-1  
പ്രാദേശിക കാര്യാലയം, പൊന്നമ്മ ചേംബേഴ്സ്-1

परमेश्वर नगर, (अर्चना आराधना तीयेंटर के सामने) कोल्लम -691001

PARAMESWAR NAGAR, (OPP. ARCHANA ARADHANA THEATRE)  
KOLLAM-691001

പരമേശ്വർ നഗർ, (അർച്ചനാ ആരാധനാ തീയേറ്ററിന് എതിർവശം), കൊല്ലം-691001

Phone: 0474-2767645, e-mail: ro.kollam@epfindia.gov.in



No./KR/KLM/EDP/Purchahse/2024

Dated: 30.01.2025

**Terms and conditions for procurement of MAC book Air**

1. Specification should be equivalent to or higher than that shown in Annexure 1 attached.
2. System should be installed with licensed operating system.
3. Warranty should be atleast 3 years.
4. Cost of macbook should not exceed Rs.100000 excluding GST
5. System should be preinstalled with licensed antivirus/ antimalware software
6. Data encryption software should be preinstalled to safeguard information
7. Genuine office productivity software should be preinstalled to avoid security vulnerabilities.
8. Biometric authentication and remote lockout feature should be available

(Pranav P)

Regional PF Commissioner-II





## Annexure - A

S.No.	SPECIFICATION OF LAPTOP/NOTEBOOK/ULTRABOOK/ MACBOOK	
1	Processor	Intel Core (i5/i7 or other latest model processor) / AMD Ryzen PRO Mobile Processors or higher
2	Generation	Intel-7 <sup>th</sup> Generation or higher. AMD 6 <sup>th</sup> Generation or higher.
3	Hard Disk Capacity	500GB / 1 TB SATA or higher capacity @7200RPM Or 256/500GB SSD
4	RAM	DDR4 RAM 8GB or higher (with a provision for expansion)
5	Battery Backup	Minimum 4 hours backup or higher
6	Options	Built in Web Camera (HD), Finger Print Scanner, Wireless LAN, Bluetooth features
7	Ports	USB 2.0 and USB 3.0 Ports, HDMI Ports & VGA Port
8	LAN	On board Gigabit LAN Port
9	Multi Card Slot	Multi Card Slot for memory card-Media Card Support (SD/SDHC/SDXC)
10	Display	Touch/non touch 13.6" or higher display screen 13.6" (Full HD LED backlit, anti glare Optional)
X11	CD/DVD Drive	<del>Optical DVD-RW Drive</del>
12	Power Adapter	OEM Power Adapter
13	Carry Case	Carry case or Laptop Bag must be provided
14	Mic & Speaker	Good Quality Mic and minimum 5W in-built Speaker
15	Graphics Card	Integrated Graphics Card
16	Warranty	3 years on-site warranty through OEM extendable for additional 2 years
17	Operating System	Latest Windows Operating System (Professional Edition-Preloaded with recovery/restore options with media/kit)
18	Virus Scanner	Pre loaded Virus scanner certified as compatible for the latest Windows operating System
19	Keyboard & Mouse	Standard feather touch laptop keyboard and touchpad
20	Certification	BIS, ROHS & energy star
21	Weight	Between 1.6 kg and 2.8 kg
22	MS Office	Suitable MS Office Standard/Professional version to be procured depending upon requirement.





Bid Number/बोली क्रमांक (बिड संख्या):  
GEM/2025/B/5902984  
Dated/दिनांक : 04-02-2025

### Bid Document/ बिड दस्तावेज़

Bid Details/बिड विवरण	
Bid End Date/Time/बिड बंद होने की तारीख/समय	25-02-2025 13:00:00
Bid Opening Date/Time/बिड खुलने की तारीख/समय	25-02-2025 13:30:00
Bid Offer Validity (From End Date)/बिड पेशकश वैधता (बंद होने की तारीख से)	120 (Days)
Ministry/State Name/मंत्रालय/राज्य का नाम	Ministry Of Labour And Employment
Department Name/विभाग का नाम	Na
Organisation Name/संगठन का नाम	Employees Provident Fund Organisation (epfo)
Office Name/कार्यालय का नाम	Regional Office Kollam
क्रैता ईमेल/Buyer Email	nisha.s@epfindia.gov.in
Total Quantity/कुल मात्रा	2
Item Category/मद केटेगरी	MACBOOK AIR M3 13.6 INCH, 16GB, 256GB
GeMARPTS में खोजी गई स्ट्रिंग / Searched Strings used in GeMARPTS	MACBOOK AIR M3 13.6 INCH, 16GB, 256GB
GeMARPTS में खोजा गया परिणाम / Searched Result generated in GeMARPTS	Portable Voice Recorder, Screw Drivers as per IS 844, Drip - Leg Drain, Random Access Memory (RAM) Card (V2), Web Application Firewall (V2), Workstation, Swinging Cow Brush, Pen Drive, All in One PC, VHF Handheld Air Band Transceiver
अधिसूचना के लिए चयनित प्रासंगिक श्रेणियाँ / Relevant Categories selected for notification	<ul style="list-style-type: none"><li>Laptop - Notebook</li></ul>
MSE Exemption for Years Of Experience/अनुभव के वर्षों से एमएसई छूट/	Yes
Startup Exemption for Years Of Experience/अनुभव के वर्षों से स्टार्टअप छूट/	Yes
Document required from seller/विक्रेता से मांगे गए दस्तावेज़	Experience Criteria,Past Performance,Certificate (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
Do you want to show documents uploaded by bidders to all bidders participated in bid?/	No

<b>Bid Details/बिड विवरण</b>	
<b>Past Performance/विगत प्रदर्शन</b>	70 %
<b>Bid to RA enabled/बिड से रिवर्स नीलामी सक्रिय किया</b>	No
<b>Type of Bid/बिड का प्रकार</b>	Two Packet Bid
<b>Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय</b>	2 Days
<b>Inspection Required (By Empanelled Inspection Authority / Agencies pre-registered with GeM)</b>	No
<b>Evaluation Method/मूल्यांकन पद्धति</b>	Total value wise evaluation
<b>Arbitration Clause</b>	No
<b>Mediation Clause</b>	No

**EMD Detail/ईएमडी विवरण**

Required/आवश्यकता	No
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**ePBG Detail/ईपीबीजी विवरण**

Required/आवश्यकता	No
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**MII Purchase Preference/एमआईआई खरीद वरीयता**

MII Purchase Preference/एमआईआई खरीद वरीयता	No
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**MSE Purchase Preference/एमएसई खरीद वरीयता**

MSE Purchase Preference/एमएसई खरीद वरीयता	Yes
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1. If the bidder is a Micro or Small Enterprise as per latest definitions under MSME rules, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
2. If the bidder is a Startup, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to their meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
3. Purchase preference will be given to MSEs having valid Udyam Registration and whose credentials are validated online through Udyam Registration portal as defined in Public Procurement Policy for Micro and Small

Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail themselves of the Purchase preference, the bidder must be the manufacturer / OEM of the offered product on GeM. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises and hence resellers offering products manufactured by some other OEM are not eligible for any purchase preference. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service and Buyer will decide eligibility for purchase preference based on documentary evidence submitted, while evaluating the bid. If L-1 is not an MSE and MSE Seller (s) has / have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such MSE Seller shall be given opportunity to match L-1 price and contract will be awarded for 25% (selected by Buyer) percentage of total quantity. The buyers are advised to refer the OM No. F.1/4/2021-PPD dated 18.05.2023 [OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if seller is validated on-line in GeM profile as well as validated and approved by Buyer after evaluation of documents submitted.

4. Past Performance: The Bidder or its OEM {themselves or through re-seller(s)} should have supplied same or similar Category Products for 70% of bid quantity, in at least one of the last three Financial years before the bid opening date to any Central / State Govt Organization / PSU. Copies of relevant contracts (proving supply of cumulative order quantity in any one financial year) to be submitted along with bid in support of quantity supplied in the relevant Financial year. In case of bunch bids, the category related to primary product having highest bid value should meet this criterion.

### MACBOOK AIR M3 13.6 INCH, 16GB, 256GB ( 2 pieces )

Whether Price variation applicable?	Price Variation Clause/मूल्य परिवर्तन खंड(पीवीसी)	Price variation clause document
Yes	10000 exclusiv of GST	

### Technical Specifications/तकनीकी विशिष्टियाँ

Buyer Specification Document/क्रेता विशिष्टि दस्तावेज़	<a href="#">Download</a>
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### Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Nisha S	691001,EMPLOYEES PROVIDENT FUND ORGANISATION REGIONAL OFFICE, KOLLAM PONNAMMA CHAMBERS - 1 PARAMESWAR NAGAR OPPOSITE ARCHANA ARADHANA THEATRE KOLLAM	2	15

## Buyer added Bid Specific Additional Scope of Work

S.No.क्र.सं	Document Title	Description	Applicable/रिवर्स प्रभार के अनुसार जीएसटी i.r.o. Items
1	Amount should not exceed one lakh exclusive of tax <a href="#">View</a>	Amount should not exceed one lakh exclusive of tax	MACBOOK AIR M3 13.6 INCH, 16GB, 256GB(2)

The uploaded document only contains Buyer specific Additional Scope of Work and / or Drawings for the bid items added with due approval of Buyer's competent authority. Buyer has certified that these additional scope and drawings are generalized and would not lead to any restrictive bidding.

## Buyer Added Bid Specific Terms and Conditions/क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें

### 1. Generic

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 % of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity up to 25% of the contracted quantity during the currency of the contract at the contracted rates. The delivery period of quantity shall commence from the last date of original delivery order and in cases where option clause is exercised during the extended delivery period the additional time shall commence from the last date of extended delivery period. The additional delivery time shall be  $(\text{Increased quantity} \div \text{Original quantity}) \times \text{Original delivery period (in days)}$ , subject to minimum of 30 days. If the original delivery period is less than 30 days, the additional time equals the original delivery period. The Purchaser may extend this calculated delivery duration up to the original delivery period while exercising the option clause. Bidders must comply with these terms.

## Disclaimer/अस्वीकरण

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.

11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

**All GeM Sellers / Service Providers are mandated to ensure compliance with all the applicable laws / acts / rules including but not limited to all Labour Laws such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972 etc. Any non-compliance will be treated as breach of contract and Buyer may take suitable actions as per GeM Contract.**

[This Bid is also governed by the General Terms and Conditions/ यह बिड सामान्य शर्तों के अंतर्गत भी शासित है](#)

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws./जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।

**---Thank You/धन्यवाद---**