



कर्मचारी भविष्य निधि संगठन
कर्मचारी भविष्य निधि संगठन



Employees' Provident Fund Organisation

पुस्तक संख्या: आ-आधार समुदाय, आरंभ सरकार/धन एवं रोजगार मंत्रालय :: भारत सरकार/Ministry of Labour & Employment, Govt. Of India

कर्मचारी भविष्य निधि संगठन, बहुरमपुर क्षेत्रीय कार्यालय, बहुरमपुर /Regional Office, Berhampore

संस्थापक भवन, स्वर्णमोई, मुर्शिदाबाद मेडिकल कॉलेज के निकट, बहुरमपुर, जिला - मुर्शिदाबाद (WB) - 742101

संस्थापक भवन, स्वर्णमोई, मुर्शिदाबाद मेडिकल कॉलेज के निकट, बहुरमपुर, जिला - मुर्शिदाबाद (WB) - 742101

Sancharika Bhawan, Swarnamoyee, Near Murshidabad Medical College, Berhampore, Distt. - Murshidabad, W.B- 742101

ई-मेल/ई-मेल / E-mail: ro.berhampore wd@epfindia.gov.in, मुद्रांक संख्या/दूरभाष सं./ Phone No.03482- 260071

No. EPFO/RO/BER/CT&Store/Information Technology/2025/

Dated- 05/02/2025

सरकारी ई-बाजार (जीईएम) पोर्टल के माध्यम से निविदा आमंत्रण की सूचना

NOTICE INVITING ONLINE BIDS THROUGH GeM

कर्मचारी भविष्य निधि संगठन, क्षेत्रीय कार्यालय, बहुरमपुर, सरकारी ई-बाजार (जीईएम) के पंजीकृत प्रदाता विक्रेताओं "03 मल्टीफंक्शन प्रिंटर क्रय करने हेतु" को उपलब्ध करवाने के लिए ऑनलाइन बोली आमंत्रित की जाती है। इच्छुक पक्ष अपनी ऑनलाइन बोली, निविदा संख्या GEM/2025/B/5906170 दिनांक 05/02/2025 वेबसाइट <https://gem.gov.in> के माध्यम से जमा कर सकते हैं। ऑन लाइन जमा करने की अंतिम तिथि 15/02/2025 को अपराह्न 12.00 बजे है।

Employees' Provident Fund Organisation, Regional Office, Berhampore invites online Bid for "Procurement of 03 no.s of Multifunction Machine MFM (Printer) (V2)" from the registered service provider/sellers of Government e-Marketplace (GeM). Interested parties may submit their online Bid, vide no. GEM/2025/B/5906170 dated 05/02/2025 through GeM website <https://gem.gov.in>. The last date for online submission is 15/02/2025 12.00 P.M.

(एस. मल्लिक/S. Mulk)

स. म. नि. आ./Assistant P.F. Commissioner
कर्मचारी भ. नि. संगठन/Employees' P.F. Organisation

स्थान/Place:- बहुरमपुर/Berhampore

दिनांक/Date:- 05/02/2025



कर्मचारी भविष्यनिधि संगठन
कर्मचारी भविष्य निधि संगठन
Employees' Provident Fund Organisation



पुस्तक संख्या: का-अपराध/अनुसंधान: भारत सरकार/श्रम एवं रोजगार विभाग : भारत सरकार/Ministry of Labour & Employment, Govt. Of India

कर्मचारी कार्यालय, बरहम्पूर क्षेत्रीय कार्यालय, बरहम्पूर /Regional Office, Berhampore

संस्थापिका/संस्था, स्वर्णमोयी, मुर्शिदाबाद मेडिकल कॉलेज के निकट, बरहम्पूर, जिला - मुर्शिदाबाद (WB) - 742101

Sancharika Bhawan, Swarnamoyee, Near Murshidabad Medical College, Berhampore, Distt.- Murshidabad, W.B- 742101

ई-मेल/ई-मेल / E-mail: ro.berhampore.WB@epfindia.gov.in, संपर्क संख्या/दूरभाष सं./ Phone No.03482- 260071

No. EPFO/RO/BER/CT&Store/Information Technology/2025/

Dated- 05/02/2025

To,
The Regional P.F Commissioner – I (NDC)
Employee's Provident Fund Organisation,
NDC, 1st floor, EPFO Complex,
Plot No. 23, Sector-23
Dwarka, New Delhi – 110077

Sub:- Request for uploading of tender of "Procurement of 03 no.s of Multifunction Machine MFM (Printer) (V2)" on EPFO, Website – reg.

Sir,

Please find enclosed herewith the notice inviting online bids through GeM regarding the "Procurement of 03 no.s of Multifunction Machine MFM (Printer) (V2)". This is for your kind information and necessary action at your end.

Thanking you.

(This issues with the approval of RPFC-I.)

Encls:- As stated

Yours faithfully,

(S. Mullick)
Assistant P. F. Commissioner



Bid Number/बोली क्रमांक (बिड संख्या):
GEM/2025/B/5906170
Dated/दिनांक : 05-02-2025

Bid Document/ बिड दस्तावेज

Bid Details/बिड विवरण	
Bid End Date/Time/बिड बंद होने की तारीख/समय	15-02-2025 12:00:00
Bid Opening Date/Time/बिड खुलने की तारीख/समय	15-02-2025 12:30:00
Bid Offer Validity (From End Date)/बिड पेशकश वैधता (बंद होने की तारीख से)	30 (Days)
Ministry/State Name/मंत्रालय/राज्य का नाम	Ministry Of Labour And Employment
Department Name/विभाग का नाम	Na
Organisation Name/संगठन का नाम	Employees Provident Fund Organisation (epfo)
Office Name/कार्यालय का नाम	Regional Office Jangipur
Buyer Email/बुयर्स ईमेल	sanjay.mullick@epfindia.gov.in
Total Quantity/कुल मात्रा	3
Item Category/सद केटेगरी	Multifunction Machine MFM (V2) (Q2)
OEM Average Turnover (Last 3 Years)/मूल उपकरण निर्माता का औसत टर्नओवर (गत 3 वर्षों का)	4 Lakh (s)
Years of Past Experience Required for same/similar service/5-दो/समान सेवाओं के लिए अपेक्षित विगत अनुभव के वर्ष	3 Year (s)
MSE Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से एमएसई छूट	No
Startup Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से स्टार्टअप छूट	No
Document required from seller/बिक्रेता से मांगे गए दस्तावेज	Experience Criteria, Past Performance, Bidder Turnover Certificate (Requested in ATC), OEM Authorization Certificate, OEM Annual Turnover, Additional Doc 1 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
Do you want to show documents uploaded by bidders to all bidders participated in bid?/	No
Past Performance/विगत प्रदर्शन	50 %

Bid Details/बिड विवरण

Bid to RA enabled/बिड से रिवर्स नीलामी सक्रिय किया	No
Type of Bid/बिड का प्रकार	Two Packet Bid
Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय	2 Days
Inspection Required (By Empanelled Inspection Authority / Agencies pre-registered with GeM)	No
Evaluation Method/मूल्यांकन पद्धति	Total value wise evaluation
Arbitration Clause	No
Mediation Clause	No

EMD Detail/ईएमडी विवरण

Required/आवश्यकता	No
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ePBG Detail/ईपीबीजी विवरण

Required/आवश्यकता	No
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MII Purchase Preference/एमआईआई खरीद वरीयता

MII Purchase Preference/एमआईआई खरीद वरीयता	No
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MSE Purchase Preference/एमएसई खरीद वरीयता

MSE Purchase Preference/एमएसई खरीद वरीयता	Yes
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1. Experience Criteria: In respect of the filter applied for experience criteria, the Bidder or its OEM (themselves or through reseller(s)) should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU for number of Financial years as indicated above in the bid document before the bid opening date. Copies of relevant contracts to be submitted along with bid in support of having supplied some quantity during each of the Financial year. In case of bunch bids, the category of primary product having highest value should meet this criterion.
2. OEM Turn Over Criteria: The minimum average annual financial turnover of the OEM of the offered product during the last three years, ending on 31st March of the previous financial year, should be as indicated in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the OEM is less than 3 year old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
3. Purchase preference will be given to MSEs having valid Udyam Registration and whose credentials are validated online through Udyam Registration portal as defined in Public Procurement Policy for Micro and Small

Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail themselves of the Purchase preference, the bidder must be the manufacturer / OEM of the offered product on GeM. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises and hence resellers offering products manufactured by some other OEM are not eligible for any purchase preference. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service and Buyer will decide eligibility for purchase preference based on documentary evidence submitted, while evaluating the bid. If L-1 is not an MSE and MSE Seller (s) has / have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such MSE Seller shall be given opportunity to match L-1 price and contract will be awarded for 25% (selected by Buyer) percentage of total quantity. The buyers are advised to refer the OM No. F.1/4/2021-PPD dated 18.05.2023 OM No.1 4 2021 PPD dated 18.05.2023 for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if seller is validated on-line in GeM profile as well as validated and approved by Buyer after evaluation of documents submitted.

4. Past Performance: The Bidder or its OEM (themselves or through re-seller(s)) should have supplied same or similar Category Products for 50% of bid quantity, in at least one of the last three Financial years before the bid opening date to any Central / State Govt Organization / PSU. Copies of relevant contracts (proving supply of cumulative order quantity in any one financial year) to be submitted along with bid in support of quantity supplied in the relevant Financial year. In case of bunch bids, the category related to primary product having highest bid value should meet this criterion.

Multifunction Machine MFM (V2) (3 pieces)

Bis Required	Yes
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Technical Specifications/तकनीकी विशिष्टियाँ

* जैम कैटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
Generic	Print Technology	Laser
	Cartridge Technology	Composite Cartridge
	Type of Printing	Monochrome (Black), Colour Or higher
Printing	Print Paper Size	A4 and Legal
	Minimum Print Speed per Minute as per ISO/IEC 24734 in A4 Size-Monochrome (Black) (in PPM)	26 to 30, 31 to 35, 36 to 40, 41 to 45, 46 to 50, 51 to 55, 56 to 60, 61 to 65, 66 to 70, 71 to 80, 81 to 90, 91 to 100, 101 to 120, 121 to 140, 141 to 160, 161 to 180 Or higher
	Minimum Print Speed per Minute as per ISO/IEC 24734 in A4 Size-Colour (in PPM)	Not Applicable, 1 to 5, 6 to 10, 11 to 15, 16 to 20, 21 to 25, 26 to 30, 31 to 35, 36 to 40, 41 to 45, 46 to 50, 51 to 55, 56 to 60, 61 to 65, 66 to 70, 71 to 80, 81 to 90, 91 to 100, 101 to 120, 121 to 140, 141 to 160, 161 to 180 Or higher
	Minimum Speed per Minute as per ISO/IEC 24734 in A3 Size-Mono (in PPM)	Not Applicable Or higher
	Minimum Speed per Minute as per ISO/IEC 24734 in A3 Size-Color (in PPM)	Not Applicable Or higher

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
	Auto Duplexing Printing/Coping (2-sided Feature)	Yes Or higher
PAPER HANDLING	Original Document Feeder Type (For Scanning and Copying)	Automatic Document Feeders (ADF), Reverse/Duplex Automatic Document Feeders (RADF/DADF), Single-Pass Document Feeders (SPDF) Or higher
Connectivity	Connectivity	USB Port, Ethernet Port, Wi-Fi

Additional Specification Parameters - Multifunction Machine MFM (V2) (3 pieces)

Specification Parameter Name	Bid Requirement (Allowed Values)
Cartridge Technology	Composite Cartridge
Print Language	UFR II

* Bidders offering must also comply with the additional specification parameters mentioned above.

Consignees/Reporting Officer/परिविती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परिविती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Sanjay Mullick	742101,SANCHARIKA BUILDING SWARNAMOYEE, STATION ROAD NEAR MURSHIDABAD MEDICAL COLLEGE, BERHAMPORE.	3	15

Special terms and conditions-Version:4 effective from 31-01-2025 for category Multifunction Machine MFM (V2)

1.

For Buyers		
1	Product Verification	The buyer/consignee shall verify the complete product details, including configuration, through the OEM website. The buyer/consignee should be able to perform these verifications without needing to create an account on the OEM website.

2	Warranty	<ol style="list-style-type: none"> 1. The buyer may ensure that as soon as supplies are received, a request for a warranty certificate is made, along with logging into the OEM website/call centre to verify the certificate. 2. The product in GeM marketplace (Direct Purchase & L1 purchase) comes with a minimum standard on site warranty of one year. In case the seller has standard warranty more than one year, the same may be mentioned in the catalogue (including in the model name) and in such case higher warranty offered shall prevail/supersede the minimum one year warranty. 3. Buyer shall verify the actual number of prints completed by the Multifunction Machine Printer at the time of delivery (to ensure that the product has not been in use prior to delivery to the buyer) and may be verified using the Multifunction printer's built-in print counter or an equivalent tracking system as available with OEMs. 4. Buyer may please note that warranty does not cover any consumables i.e. Cartridges/Toner/Ink/Developer and such consumables.
For Sellers		
3	OEM Website Link/Part No for product verification	The OEM shall provide the OEM website link to the buyer at the time of delivery. The offered model details/configuration should be available on the OEM's website. A device serial number must also be provided at the time of supply, which must also be mentioned on the product supplied. The buyer/consignee must be able to verify the complete product details, including configuration, through the provided OEM website link.
4	Warranty	<ol style="list-style-type: none"> 1. The seller shall furnish a valid warranty Certificate/Tag in physical or digital format from the OEM to the purchaser, guaranteeing the product's coverage under the specified warranty terms. The warranty certificate should be verifiable through the OEM website/customer care centre. 2. The warranty period will be valid for the specified number of years or until the printer reaches the OEM-defined Minimum Number of Prints within the Warranty Period, whichever is earlier, i.e. once the printer meets either the Minimum Number of Prints within the Warranty Period or the time duration specified, the warranty coverage will end. 3. The actual number of prints completed by the printer during the warranty period may be verified using the printer's built-in print counter or an equivalent tracking system.
5	Compliance of extended producer's responsibility	With effect from 1st April 2023, as per the E-waste rules 2022, EPR registration is mandatory for manufacturing entities. Therefore, all OEMs shall hold valid EPR registration, and the registration number should be reflected in the catalogue parameter. OEMs shall ensure compliance with all responsibilities as per EPR registration applicable from time to time.

Buyer Added Bid Specific Terms and Conditions/केवल द्वारा जोड़ी गई बिड की विशेष शर्तें

1. Generic

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 % of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity up to 25% of the contracted quantity during the currency of the contract at the contracted rates. The delivery period of quantity shall commence from the last date of original delivery order and in cases where option clause is exercised during the extended delivery period the additional time shall commence from the last date of extended delivery period. The additional delivery time shall be $(\text{Increased quantity} + \text{Original quantity}) \times \text{Original delivery period (in days)}$, subject to minimum of 30 days. If the original delivery period is less than 30 days, the additional time equals the original delivery period. The Purchaser may extend this calculated delivery duration up to the original delivery period while exercising the option clause. Bidders must comply with these terms.

2. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

1. Bidder Must be from West Bengal, Local Seller will be preferred. Documentary Evidence such as Trade License must be submit with the BID as a proof of Address.

2. Bid specific OEM Authorization Must be Submitted with the BID .
3. Final Price should include 3 years onsite warranty .

Disclaimer/अस्वीकरण

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for attached categories, trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers / Service Providers are mandated to ensure compliance with all the applicable laws / acts / rules including but not limited to all Labour Laws such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972 etc. Any non-compliance will be treated as breach of contract and Buyer may take suitable actions as per GeM Contract.

This Bid is also governed by the General Terms and Conditions/ यह विड सामान्य शर्तों के अंतर्गत भी शामिल है

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws. जैम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के विडर से खरीद

पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी विडर इस विधिदा में विडर देने के लिए तभी पात्र होगा जब वह विडर देने वाला सक्षम घाटिस्वरी के घस पजीकृत हो।विड में भाग लेते समय विडर को इसक अनुपालन करना होगा और कोई भी गलत घोषण किए जाने व इसक अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और करवून के अनुसार आगे की करवूली करवाई का आखर होगा।

---Thank You/धन्यवाद---