



कर्मचारी भविष्य निधि संगठन
EMPLOYEES' PROVIDENT FUND ORGANISATION
എം.പ്രൊവിഡന്റ് ഫണ്ട് ഓർഗനൈസേഷൻ
श्रम एवं रोजगार मंत्रालय, भारत सरकार
Ministry of Labour & Employment, Govt. of India
(മതാഴ്ന്ന & റോജാർ മന്ത്രാലയം, ഭാരത സർക്കാർ)
क्षेत्रीय कार्यालय तिरुवनंतपुरम
Regional Office, Thiruvananthapuram
രേഖലാ കാര്യാലയം, തിരുവനന്തപുരം
"भविष्यनिधि भवन", पट्टम, तिरुवनंतपुरम - 695004
"bhavishyanidhi Bhavan", Pattom, Thiruvananthapuram - 695 004
ദവീഷ്യനിധി ഭവൻ, പട്ടം, തിരുവനന്തപുരം 695 004
Phone : 0471-2446286, E mail : ro.tvm@epfindia.gov.in



केआर/टीवीएम/प्रशासन-II(3)/नेटवर्क एवं संपत्ति लेखापरीक्षा/2024

दिनांक: 14.10.2024

निविदा सूचना

कर्मचारी भविष्य निधि संगठन, क्षेत्रीय कार्यालय, पट्टम, तिरुवनंतपुरम जो CERT-In पैनल में शामिल हैं और गवर्नमेंट ई-मार्केटप्लेस (GeM) में पंजीकृत सरकारी/अर्ध सरकारी/सार्वजनिक क्षेत्र के उपक्रमाँ/एजेंसियों या निजी एजेंसियों से साइबर सुरक्षा ऑडिट - भौतिक सुरक्षा ऑडिट और नेटवर्क एवं संपत्ति ऑडिट सेवा की आपूर्ति के लिए बोलियाँ/निविदाएं आमंत्रित करता है। इच्छुक एजेंसियाँ किसी भी कार्य दिवस पर इस कार्यालय को ईमेल आईडी ro.tvm@epfindia.gov.in के माध्यम से ईमेल कर सकती हैं या कर्मचारी भविष्य निधि संगठन की आधिकारिक वेबसाइट www.epfindia.gov.in या GeM-CPPP पोर्टल पर संबंधित विवरण प्राप्त कर सकती हैं। साइबर सुरक्षा ऑडिट - भौतिक सुरक्षा ऑडिट और नेटवर्क एवं संपत्ति ऑडिट की आपूर्ति के लिए GeM पोर्टल के माध्यम से ऑनलाइन बोलियाँ प्रस्तुत करने की अंतिम तिथि नीचे दिए गए विवरण के अनुसार है: -

क्रम संख्या	श्रेणी और मॉडल	बोली समाप्ति की तिथि/समय	बोली खोलने की तिथि/समय
1.	साइबर सुरक्षा ऑडिट - भौतिक सुरक्षा ऑडिट और नेटवर्क एवं संपत्ति ऑडिट	24-10-2024 19:00:00	24-10-2024 19:30:00

निविदाएँ केवल GeM पोर्टल के माध्यम से स्वीकार की जाएँगी। GeM पोर्टल पर दी गई बोली का विवरण संलग्न है।

Digitally Signed by Bindu J

S

Date: 14-10-2024 14:16:15

Reason: Approved

सहायक भविष्य निधि आयुक्त(प्रशासन)



कर्मचारी भविष्य निधि संगठन
EMPLOYEES' PROVIDENT FUND ORGANISATION
എം.പ്രൊവിഡന്റ് ഫണ്ടിംഗ് ഓർഗനൈസേഷൻ
श्रम एवं रोजगार मंत्रालय, भारत सरकार
Ministry of Labour & Employment, Govt. of India
(മതാഴ്ന്ന & ഏംപ്ലോയ്മെന്റ് മന്ത്രാലയം, ഭാരത സർക്കാർ)
संज्ञीय कार्यालय तिरुवनंतपुरम
Regional Office, Thiruvananthapuram
രേഖലാ കാര്യാലയം, തിരുവനന്തപുരം
"भविष्यनिधि भवन", पट्टम, तिरुवनंतपुरम - 695004
"bhavishyanidhi Bhavan", Pattom, Thiruvananthapuram - 695 004
ദവിഷ്യനിധി ഭവൻ, പട്ടം, തിരുവനന്തപുരം 695 004
Phone : 0471-2446286, E mail : ro.tvm@epfindia.gov.in



KR/TVM/Adm-II(3)/Network & Asset Audit/2024

Dated: 14.10.2024

TENDER NOTICE

Employees Provident Fund Organisation, Regional Office, Pattom, Thiruvananthapuram invites bids / tenders from Government/Semi Government /Public Sector Undertakings/Agencies or Private Agencies who are CERT-In empaneled and registered in Government E-Market place (GeM) for supply of **Cyber Security Audit - Physical Security Audit and Network & Asset Audit** service. The desirous agencies can email this office on any working day via the email id ro.tvm@epfindia.gov.in or can get the relevant details on Employees Provident Fund Organisation's official website www.epfindia.gov.in or GeM-CPPP Portal. The last date for submission of online bids through GeM portal for the supply of Cyber Security Audit - Physical Security Audit and Network & Asset Audit as per details below: -

Sl No.	Category & Model	Bid End Date/Time	Bid Opening Date/Time
1.	Cyber Security Audit - Physical Security Audit and Network & Asset Audit	24-10-2024 19:00:00	24-10-2024 19:30:00

Tenders will be accepted only through GeM portal. The details of the bid made on the GeM portal is attached.

Digitally Signed by Bindu J

S

Date: 14-10-2024 14:15:18

Reason: Approved

Assistant P F Commissioner(Adm)



Bid Number/बोली क्रमांक (बिड संख्या):
GEM/2024/B/5467103
Dated/दिनांक : 03-10-2024

Bid Document/ बिड दस्तावेज़

Bid Details/बिड विवरण	
Bid End Date/Time/बिड बंद होने की तारीख/समय	24-10-2024 19:00:00
Bid Opening Date/Time/बिड खुलने की तारीख/समय	24-10-2024 19:30:00
Bid Offer Validity (From End Date)/बिड पेशकश वैधता (बंद होने की तारीख से)	180 (Days)
Ministry/State Name/मंत्रालय/राज्य का नाम	Ministry Of Labour And Employment
Department Name/विभाग का नाम	Na
Organisation Name/संगठन का नाम	Employees Provident Fund Organisation (epfo)
Office Name/कार्यालय का नाम	Regional Office Trivandrum
Item Category/मद केटेगरी	Cyber Security Audit - Physical Security Audit and Network and Asset Audit
Contract Period/अनुबंध अवधि	1 Month(s)
Past Experience of Similar Services required/इसी तरह की सेवाओं का पिछला आवश्यक अनुभव है	Yes
MSE Exemption for Years Of Experience/अनुभव के वर्षों से एमएसई छूट/	Yes
Startup Exemption for Years Of Experience/अनुभव के वर्षों से स्टार्टअप छूट/	Yes
Document required from seller/विक्रेता से मांगे गए दस्तावेज़	Experience Criteria,Certificate (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
Do you want to show documents uploaded by bidders to all bidders participated in bid?/	Yes
Bid to RA enabled/बिड से रिवर्स नीलामी सक्रिय किया	No
Type of Bid/बिड का प्रकार	Two Packet Bid
Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय	2 Days

Bid Details/बिड विवरण	
Estimated Bid Value/अनुमानित बिड मूल्य	50000
Evaluation Method/मूल्यांकन पद्धति	Total value wise evaluation
Financial Document Indicating Price Breakup Required/मूल्य दर्शाने वाला वित्तीय दस्तावेज ब्रेकअप आवश्यक है	Yes
Arbitration Clause	No
Mediation Clause	No

EMD Detail/ईएमडी विवरण

Required/आवश्यकता	No
-------------------	----

ePBG Detail/ईपीबीजी विवरण

Required/आवश्यकता	No
-------------------	----

MII Compliance/एमआईआई अनुपालन

MII Compliance/एमआईआई अनुपालन	Yes
-------------------------------	-----

MSE Purchase Preference/एमएसई खरीद वरीयता

MSE Purchase Preference/एमएसई खरीद वरीयता	Yes
---	-----

1. If the bidder is a Micro or Small Enterprise as per latest definitions under MSME rules, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
2. If the bidder is a Startup, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to their meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
3. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference for services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered service. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band as defined in the relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price. The buyers are advised to refer to the [OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in

India) Order, 2017. Benefits of MSE will be allowed only if the credentials of the service provider are validated on-line in GeM profile as well as validated and approved by the Buyer after evaluation of submitted documents.

4. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

5. Past Experience of Similar Services: The bidder must have successfully executed/completed similar Services over the last three years i.e. the current financial year and the last three financial years(ending month of March prior to the bid opening): -

1. Three similar completed services costing not less than the amount equal to 40% (forty percent) of the estimated cost; or
2. Two similar completed services costing not less than the amount equal to 50% (fifty percent) of the estimated cost; or
3. One similar completed service costing not less than the amount equal to 80% (eighty percent) of the estimated cost.

Additional Qualification/Data Required/अतिरिक्त योग्यता /आवश्यक डेटा

Payment Terms:100% payment shall be made only after completion of the work satisfactorily and submission of report and deliverables thereof as required by this office

Scope of Work:[1727956216.pdf](#)

Network Infrastructure and data flow diagram:[1727956239.pdf](#)

Format to be uploaded by buyer for the breakup of components on cost/price offered by Service Provider in the Bid:[1727957877.pdf](#)

Pre Bid Detail(s)

Pre-Bid Date and Time	Pre-Bid Venue
15-10-2024 15:00:00	Zoom online meeting on Oct 15, 2024 03:00 PM Zoom Meeting ID: 725 1194 1390 Passcode: 1234

Cyber Security Audit - Physical Security Audit And Network And Asset Audit (1)

Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Values
Core	
Type of Audit needed	Physical Security Audit and Network and Asset Audit
Team Deployment	On-site
Standards against which compliance needed	As the per scope provided by CTO EPFO
Addon(s)/एडऑन	

Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity to be set as 1	Additional Requirement/अतिरिक्त आवश्यकता
1	Bindu J S	695004, Employees Provident Fund Organisation, Regional Office, Pattom, Thiruvananthapuram	1	N/A

Buyer Added Bid Specific Terms and Conditions/क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें**1. Generic**

OPTION CLAUSE: The buyer can increase or decrease the contract quantity or contract duration up to 25 percent at the time of issue of the contract. However, once the contract is issued, contract quantity or contract duration can only be increased up to 25 percent. Bidders are bound to accept the revised quantity or duration

2. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

Cert-in Empanelment certificate to be uploaded.

Agency should have been listed in the the list of CERT-IN empaneled agencies found in the link https://cert-in.org.in/PDF/Empanel_org_2022.pdf .

Detailed network topology diagram to be provided by the auditor for both LAN as well as Internet duly linking the switch port to the end user node.

Disclaimer/अस्वीकरण

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.

7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.
15. Any ATC clause in contravention with GeM GTC Clause 4 (xiii)(h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

This Bid is governed by the [General Terms and Conditions/सामान्य नियम और शर्तें](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in General Terms and Conditions/सामान्य नियम और शर्तें is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws./जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।

---Thank You/धन्यवाद---