



कर्मचारीभविष्यनिधिसंगठन  
Employees Provident Fund Organisation  
श्रमएवंरोज़गारमंत्रालय, भारतसरकार  
MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA  
मुख्यकार्यालय/ HEAD OFFICE



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NBCC Centre, Block-2, Ground Floor- 4<sup>th</sup> Floor, East Kidwai Nagar, New Delhi-  
110023 Website: [www.epfindia.gov.in](http://www.epfindia.gov.in), [www.epfindia.nic.in](http://www.epfindia.nic.in)

File No.Exam.8(1)2024/APFC/DR|256

Date: 08.10.2024

**PROVISIONAL LETTER OF APPOINTMENT**

**Subject: Provisional appointment of SURABHI DWIVEDI to the post of Assistant Provident Fund Commissioner in the Pay Matrix Level 10 (pre-revised PB-3 Rs. 15600- 39100 with grade pay of Rs.5400/-) in Employees' Provident Fund Organisation-Regarding.**

The Central Provident Fund Commissioner, on the recommendation of the Union Public Service Commission vide its Letter No.F.1/165(33)2022-R.IV/SPC-I dated 19.07.2024 is pleased to provisionally appoint **SURABHI DWIVEDI** as Assistant Provident Fund Commissioner in the Pay Matrix Level 10 (pre-revised PB-3 Rs. 15600- 39100 with grade pay of Rs.5400/-) in Employees' Provident Fund Organisation on acceptance of the terms and conditions issued vide Zonal Office vide Offer of Appointment vide Letter No. 1071/ACC(UP)/Adm/APFC/DR-2024/F-924(32) dated 27.08.2024.

2. SURABHI DWIVEDI shall be on probation for one (01) year from the date of his joining the post. The successful completion of the period of probation not only requires passing the requisite departmental probationary examination for Assistant Provident Fund Commissioner but also completion of prescribed training programmes. Her services are liable to be terminated in case she fails to qualify for the probationary examination within the period of probation or extended period of probation. On successful completion of probation, she would be considered for appointment on a substantive basis to the post of Assistant Provident Fund Commissioner in the Employees' Provident Fund Organisation.

3. Her seniority among other candidates selected by the Union Public Service Commission will be determined in accordance with the rank assigned by the Union Public Service Commission in the select list and is further subject to the provisions contained in the Employees' Provident Fund (Officers and Employees' Conditions of Service) Regulations, 2008 and Employees' Provident Fund Staff (Fixation of Seniority) Regulations, 1989.

4. It may be noted that the appointment is provisional and is subject to the caste/tribe certificate being verified through the proper channel and if the verification reveals that the claim of Scheduled Castes/Scheduled Tribe/Other Backward Class/EWS/PwBDs, as the case may be, is false, the services of the officer will be terminated forthwith without assigning any further reasons and without prejudice to such further action as may be taken under provisions of the Bharatiya Nyaya Sanhita, 2023 for production of false certificates. On her appointment to the post of Assistant Provident Fund Commissioner, her pay will be fixed as per rules.


5. The appointment is further provisional subject to the satisfactory receipt of the Police Verification Report from concerned District Authorities as per the details indicated by the candidate in the Attestation Form received from the UPSC. In case the character and antecedents of the candidate are found not verified or any false information is given by the candidate in her self-declaration or any unfair means were used by the candidate in the whole selection process, the provisional appointment letter will be cancelled forthwith and other criminal/legal action will also be taken, as a consequence. Further, in case any of the information is found incorrect, or in case, the verification confirms that facts given by the candidate were not correct, then the Appointing Authority shall cancel the appointment letter forthwith. The candidate shall be rendered unfit for any Government employment and Appointing Authority shall undertake other criminal/civil/legal action, as per provisions of Bharatiya Nyaya Sanhita, 2023 etc. as deemed fit.

6. She is directed to report at **Regional Office, Pune Cantt.**, 2nd and 3rd Floor, Pune Cantonment Board Building, Near Golibar Maidan, Camp, (Maharashtra) Pune - 411001 positively by 15.10.2024. In case she fails to join without any sufficient cause, her candidature may be cancelled without any further notice. Further instructions regarding the Induction Training Programme for APFCs will be communicated to the candidate separately by Director, PDNASS.

7. At the time of reporting/joining at the above office, the candidate shall produce a copy of this provisional letter of appointment along with copy of his Aadhaar and PAN Card. A candidate who is already in service shall produce the original relieving order/documents of valid discharge from her respective authorities in the previous Department/Organization.

8. Further, it is informed that Court case W.P.C. No. 4200/2024 is pending in the Hon'ble High Court of Delhi. While considering and disposing off the CM APPL. 17158/2024 - Stay, the Hon'ble High Court of Delhi vide its order dated 20.03.2024 has directed that the appointments of Assistant Provident Fund Commissioners pursuant to the special advertisement no 51/2023 would remain subject to outcome of the W.P (C) No. 4200/2024. Hence this Provisional Appointment Letter is issued subject to final outcome of the above stated WP(C) and any other pending court case in this matter.

9. The provisional appointment order of SURABHI DWIVEDI is issued with the approval of the Central Provident Fund Commissioner.

  
(Bhaskar Choradia)  
Addl. Central PF Commissioner (HQ), HRM

To,

**SURABHI DWIVEDI**  
Roll No. 2600642  
Rank 55  
Kanoongo Pura South, Behind Police Chowki, Bahraich - 271801 (U.P)

Copy also forwarded for information & necessary action to: -

1. All Addl. CPFCs (HQ)/ Addl. CPFCs of Head Office and Zonal Offices.
2. Director (PDUNASS)- for information and necessary action.
3. FA&CAO.
4. Chief Vigilance Officer.
5. Chief Engineer.
6. All Officers in Head Office.
7. All Regional Offices incl. RPFC, ASD/ NDC, for necessary action
8. All Dy. Dir. (Vig.)/ Zonal Audit Parties/ Zonal Training Institutes
9. PS to CPFC
10. PS to Addl. CPFC (HQ)
11. The General Secretary, EPF Officers' Association, Ludhiana
12. The Secretary General, AIEPFSF, Hyderabad.
13. The General Secretary, BMS, Head Office, New Delhi
14. ACR/GIS Section, Head Office/ Guard File.
15. Shri Maha Singh, Deputy Secretary (SPC-I), Union Public Service Commission, Shahjahan Road, New Delhi w.r.t their letter No. Letter No.F.1/165(33)2022-R.IV/SPC-I dated 19.07.2024

  
(PPS Maingi)  
Regional PF Commissioner-I, Recruitmet